

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 7th APRIL 2016 AT 6.30pm AT GREAT MONGEHAM PARISH
HALL**

Present: Councillors A Hughes-Edwards T Ridyard I Lawrence
 P Hambrook (Chairman) G Dunne J Gatland

S Wells Clerk to the Parish Council Dist Cllr S Manion 2 Members if the Public

1. APOLOGIES

Cllr T Madgwick & Dist Cllr N Kenton

The meeting was closed so that members of the public could speak. So discussion took place about a planning application. The meeting was re-opened.

2. DECLARATIONS OF INTEREST.

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 3rd Mar 2016 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Style on the ED54, near the Ripple Road – Cllr Hughes-Edwards had spoken to the PROW officer and been told that there were over 600 styles in Kent in need of work, Cllr Hughes-Edwards had pointed out that this case was safety critical, she will continue to monitor the situation.

Cllr Hughes- Edwards had spoken to the PROW officer again and explained the situation she is waiting for him to come back to her. She will continue to monitor. **Action Cllr Hughes-Edwards Ongoing**

Quote for Clearance of Church Path –The contractor had been asked to proceed with the work to clear sections B & C. **Action Discharged**

Processes and Procedures

The Finance Regulations & Standing orders were distributed to the members. **Action Discharged**

Maintenance of Footpaths – The Clerk had contacted KHS to see how the process would work.

Action Discharged

Correspondence

UK Power Networks – Priority Service Register (PSR) – The information had been printed on the back pf the Annual Parish Meeting invitation. **Action Discharged**

Forthcoming Events

Annual Parish Meeting - The agenda had been printed and distributed. **Action Discharged**

5. POLICE REPORT

No report received

6. PLANNING

a) Planning Applications

None received

b) Planning Decisions

None received

c) Correspondence

To discuss any correspondence related to planning

- i) Email ref application for St Martins

The applicant had spoken to the members during the public session of the meeting.

d) Consultation Documents

None received

7. REPORTS

To receive written or verbal reports from:-

- a) **County Councillor**
- b) **District Councillors**
- c) **Council members**

No reports are received.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Footpath Maintenance – Response from PROW ref possible taking over of footpath maintenance.

Having read the information from KHS the members agreed not to take on the maintenance of PROW in the Parish at this time.

- b) Parking on the grass – Corner Cherry Lane

Cllr Dunne reported that this issue seemed to have resolved, he would monitor and report back to the Council is necessary. **Action Cllr Dunne**

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Public Consultation on the Draft Indoor Sports Facility Strategy
- ii) KCC Review of KCC Funded Bus Services
- iii) KCC Dover Gateway Consultation

The above were discussed it was agreed that no responses were necessary.

c) News letters and Circular

- i) Clerks and Council Direct
- ii) Oast to Coast

Noted by the members.

d) Other Correspondence

- i) Bulletin on National Developments and Meetings

Noted by the members.

10. FORTHCOMING EVENTS**a) Council Event**

Nothing to discuss at this time.

b) Outside Event

To discuss and agree actions relating to outside events

- i) Community Resilience and Emergency Planning Workshop 6 May - Canterbury

Noted by the members.

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

i) Letter from HSBC - Sandwich Branch closing – Account being transferred to Canterbury
Noted by the members.

- ii) Letter from Unity Bank – Changes to Account Terms and Conditions
No longer paying Interest on the Current Account
Will charge £6 per month for the account in future

To discuss the implication of the above changes and decide if the account should be retained.

The members were unhappy with the change to terms and conditions and felt the charges were excessive. It was agreed the Clerk should write to Unity Bank voicing the members concerns. **Action Sarah Wells**

- iii) To resolve to pay salary related payments via Standing order from Apr 2016 to Mar 2017

RESOLVED all salary related payments to be paid by Standing Order from the HSBC account from April 2016 to March 2017. **Action Sarah Wells**

- iv) Action for communities in Rural Kent – Membership renewal – fee increase to £50 was £35.00

RESOLVED the Council would not renew its membership.

- v) Kent Association of Local Councils membership renewal

RESOLVED the Council would renew its KALC membership.

Action Sarah Wells

- vi) Receipts and Payment to 31st March 2016

The receipts and payments to 31st March were adopted by the Council. See appendix A

12. PAYMENTS

To resolve the approval of payments presented at this meeting

a. £218.87 Clerks Salary Mar	STO
b. £54.70 HM Rev and Customs	STO
c. £61.08 KCC Pension contributions	STO
d. £2,593.20 Unipar Services Speed Indicator Device	BACS
e. £24.00 Parish Hall Hire Feb- Mar	BACS
f. £333.41 KALC	300001
£72.00 KALC – Chairman’s Conference	
£261.41 KALC Membership if approved	
g) £30.00 St Leonards PCC – St Martins Church meeting room Hire 15/16	300002
h) £49.40 Annual Meeting refreshments	300003
i) £26.99 Weed killer for Church Path	300004

13. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of the Parish Council

Scheduled dates.

19 th May 2016	(St Martins Church)	2 nd Jun 2016	7 th Jul 2016	1 st Sept 2016
6 th Oct 2016		3 rd Nov 2016	1 st Dec 2016	

The meeting closed at 7.09pm