

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL  
HELD ON THURSDAY 2<sup>nd</sup> JUNE 2016 AT 7.30pm GREAT MONGEHAM PARISH HALL**

**Present:** Councillors            A Hughes-Edwards            T Ridyard            I Lawrence  
   G Dunne (Chairman)            P Hambrook            J Gatland

S Wells Clerk to the Parish Council            Dist Cllrs S Manion            1 members of the public

**1. APOLOGIES**

Cllr T Madgwick & Dist Cllr N Kenton

The meeting was closed so that members of the public could speak. The Style on the ED54 near Ripple Road has deteriorated even more and needs to be removed

The meeting reopened at 7.40pm

**2. DECLARATIONS OF INTEREST.**

Cllrs T Ridyard and P Hambrook declared a significant other interest in Planning Application DOV/16/00566 as they are members of the Parish Hall Committee

Cllr T Ridyard declared a significant other interest in the Grant Application from the Fete organiser for a donation to cover the cost of the bouncy castle as she is the applicant.

Cllr P Hambrook declared a significant other interest in the Grant Application from the Fete organiser for a donation to cover the cost of the bouncy castle as he is a member of the Parish Hall Committee

**3. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Annual Meeting of the Parish Council held on 19<sup>th</sup> May 2016 are duly signed by the Chairman as a true and correct record of the meeting.

**4. ACTIONS FROM THE LAST MEETING**

**Highways**

*Style on the ED54, near the Ripple Road* – It was agreed the Clerk should write to the land owner and ask if he would mind the style being removed. **Action Sarah Wells**

*Lamp Post not removed from site* – The Clerk had contacted UK Power Networks and KHS. UK Power Networks had responded to say that as they did not own the lamp post it was not their responsibility to remove it from site, this was KHS responsibility. No response had been received from KHS. The members were unsure if the post had been removed. **Action Discharged**

If the post is still laying on the grass Cllr Dunne to let the Clerk know so she could chase up KHS.

**Action Cllr Dunne**

**Forthcoming Events**

*2016 Police Parish Forum invitation – 29<sup>th</sup> June* - The Clerk had responded on behalf of Cllr Madgwick. **Action Discharged**

**Finance**

*Grant Application – Queens Birthday celebrations* – The Clerk had asked for more information.

**Action Discharged**

*Grant Application – Slow Down In GT Mongeham* - The Clerk had asked for more information.

**Action Discharged**

*Unity Bank change of Access Level Cllr Dunne* – The Clerk had contacted the bank and they require a letter signed in line with the bank mandate to change Cllrs Dunne’s access, the Clerk had prepared a letter for signature. **Action Discharged**

*Grant Application – Transparency Fund for Smaller Authorities* – The Clerk had submitted the application. **Action Discharged**

## 7. POLICE REPORT

None received.

## 8. PLANNING

### a) Planning Applications

To consider any application presented to the Council prior to the meeting.

#### i) DOV/16/00477 & DOV/16/00547

**Proposal:** Replacement of existing conservatory and external alterations to garage

**Location:** Ivy House, Church Path, Mongeham, Deal, CT14 0HH

RESOLVED no objections should be raised to this application.

#### ii) DOV/15/01293

**Proposal:** Erection of detached house with associated vehicular access

**Location:** Land adjacent to St Martin's, Northbourne Road, Great Mongeham, CT14 0HD

RESOLVED no objections should be raised to this application.

Cllrs Hambrook and Ridyard withdrew from the discussion as they had declared an interest in this application.

#### iii) DOV/16/00566

**Proposal:** Re-roofing of hall

**Location:** Village Hall, 170 Mongeham Road, Great Mongeham, CT14 9LL

RESOLVED this application should be fully supported by the Council as the Parish Hall is an importance community facility.

Cllr Hambrook and Ridyard returned.

#### iv) DOV/16/00573

**Proposal:** Erection of a first floor and roof extension

**Location:** Merleigh, Northbourne Road, Great Mongeham, CT14 0HJ

RESOLVED no objections should be raised to this application.

### b) Planning Decisions

To note any planning decisions

None received.

### c) Correspondence

To discuss any correspondence related to planning

None received.

### d) Consultation Documents

A flyer had been delivered with the Village Newsletter informing people of a public meeting to discuss a possible development on land at Northbourne Road. It was felt that someone from the Council should attend to see what local opinion on the proposal is. Cllr Ridyard to speak to the Chairman about attending.

**Action Cllr Ridyard**

The Clerk to look up the wording of the Land Allocation Document for the above site and forward to the members. **Action Sarah Wells**

**9. REPORTS**

To receive written or verbal reports from:-

**a) County Councillor**

Cllr Manion gave a report on the budget process at KCC, he reported an under spend of £4.2 million and that £4 million is to be spent on pothole repairs over the coming months.

**b) District Councillors**

Cllr Manion reported that talks about a local government reorganisation were underway.

**c) Council members**

None received.

**10. HIGHWAYS**

Cllr Hughes-Edwards reported that a tree had fallen down over Church Path, she had reported this to PROW. The steps are still dangerous and in need of attention. It was agreed the details should be forwarded to Cllr Manion so he could escalate the faults. **Action Sarah Wells**

**11. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

- i) KCC Active Travel Strategy – response by 13<sup>th</sup> Jul

Noted by the members.

**b) News letters and Circular**

None received.

**c) Other Correspondence**

None received.

**12. FORTHCOMING EVENTS****a) Council Event**

Nothing to discuss.

**b) Outside Event**

To discuss and agree actions relating to outside events

- i. Tree warden Training Event Sat 4<sup>th</sup> June

RESOLVED the Council would pay Cllr Lawrence's travelling expenses so he could attend this event.

**13. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Approve Annual Audit form Section 1 Annual Governance Statement 2015/16

RESOLVED the annual governance statement should be approved, proposed Cllr Hughes-Edwards and seconded by Cllr Hambrook.

- b) Certify year end accounts Annual Audit form Section 2 Accounting Statement 2015/16

RESOLVED the Annual accounting statement should be certified, proposed Cllr Hughes-Edwards and seconded by Cllr Hambrook.

- c) Receipts and Payment V Budget to 31<sup>st</sup> March 2016

RESOLVED the year end accounts should be adopted by the council, proposed Cllr Hughes-Edwards and seconded by Cllr Hambrook.

## d) Adopt Budget for 2016/17

RESOLVED the updated budget for 2016/17 should be approved, proposed Cllr Hughes-Edwards and seconded by Cllr Hambrook.

## e) National Salary Awards – 2016 -2018

RESOLVED the new pay rates should be implemented as of 1<sup>st</sup> April 2016. The Clerk to work out the back pay and amend the Standing Orders. **Action Sarah Wells**

## f) Grant applications

## i) Great Mongeham Society – Queens Birthday celebrations

Unfortunately this event had gone from costing £200 to costing £400 with no detailed explanation of the costs involved. As the KCC members had agreed to pay the £200 the PC had asked what their contribution would be spent on, rather than provide this information the Great Mongeham Society had decided to cancel the event.

## ii) Slow Down In Mongeham

The applicant had not responded to the Councils request for more details. The members felt this was a positive initiative and would like to help.

RESOLVED the Clerk is authorised to spend up to £50.00 to buy signs in various designs that could be distributed to local residents. **Action Sarah Wells**

Cllrs Ridyard had declared a significant other interest as the fete organiser and withdrew from the discussion.

Cllr Hambrook had declared a significant other interest as the fete is now run by the Parish Hall committee who now oversee the fete and withdrew from the discussion.

## iii) Fete Organiser – Bouncy Castle costs

RESOLVED the Parish Council would pay £150 for the bouncy castle at the Fete.

Cllr Ridyard and Hambrook re-joined the meeting.

**14. PAYMENTS**

RESOLVED the following payments should be made.

- |                                     |     |
|-------------------------------------|-----|
| a) £218.87 Clerks Salary May        | STO |
| b) £54.70 HM Rev and Customs        | STO |
| c) £61.08 KCC Pension contributions | STO |
| d) £56.00 Parish Hall window boxes. |     |

**15. DATE OF NEXT MEETING**

The next meeting will be the Ordinary meeting on Thur 7<sup>th</sup> July 2016.

**Scheduled dates.**

1 <sup>st</sup> Sept 2016	6 <sup>th</sup> Oct 2016	3 <sup>rd</sup> Nov 2016	1 <sup>st</sup> Dec 2016
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The meeting closed at 8.50pm