

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 7th JULY 2016 AT 7.30pm GREAT MONGEHAM PARISH HALL**

Present: Councillors T Madgwick (Chairman) A Hughes-Edwards T Ridyard
 G Dunne P Hambrook J Gatland

S Wells Clerk to the Parish Council

1. APOLOGIES

Cllr I Lawrence. Dist Cllrs N Kenton & S Manion

2. DECLARATIONS OF INTEREST.

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 2nd June 2016 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Style on the ED54, near the Ripple Road – The Style had been removed.

Action Discharged

Planning

Northbourne Road development, Cllrs Ridyard and Madgwick had attended. It was agreed that no action could be taken until an application was submitted.

Action Discharged

The Clerk had looked up the wording of the Land Allocation Document for the above site and forwarded to the members.

Action Discharged

Highways

Church Path problems – Cllr Manion had chased these up with the PROW office.

Action Discharged

Finance

National Salary Awards – 2016 -2018 – The Clerk had amended the Standing Orders.

Action Discharged

Slow Down In Mongeham – The Clerk had purchased the signs and forwarded to the organisers.

Action Discharged

5. POLICE REPORT

To receive written or verbal reports from the local PCSO

- a) Email from PCSO – They should now arrange to speak to the Clerks in their area once a month

6. PLANNING

a) Planning Applications

b) Planning Decisions

To note any planning decisions

- i) DOV/16/00440 – Granted permission – Certificate of lawfulness – Swimming pool - Ivy House, Church Path.

- ii) DOV/15/01276 – Granted permission – extensions – Flint Cottage, 111 Mongeham Rd

Noted by the members.

c) Correspondence

None received.

d) Consultation Documents

None received.

7. REPORTS

To receive written or verbal reports from:-

- a) County Councillor**
- b) District Councillors**

None received

c) Council members

Cllrs Madgwick reported that about 60 people had attending the meeting on the possible development on the Northbourne Road site. Some planning considerations had been raised and these had been taken on board by the owners.

Cllr Madgwick reported that only 4 members of the public had attended the meeting on Resilience Planning, it was agreed that as there was so little interest in the subject that no further action would be taken.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Response from PROW ref Church Path

Noted by the members.

Cllr Hughes-Edwards reported another over grown path. It was unclear who was responsible for clearing this path. The Clerk to look at the clearance schedule and forward to Cllr Hughes-Edwards.

Action Sarah Wells

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circular

None received.

c) Other Correspondence

None received.

10. FORTHCOMING EVENTS**a) Council Event**

To discuss and agree actions relating to events organised by the Council.

b) Outside Event

To discuss and agree actions relating to outside events

- i) Dover Leisure Centre – Stakeholder Workshop Thur 7th July

Noted by the members.

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Unity Trust Bank – ALTO cards being with drawn

The Clerk to see if it is possible to get a credit or debit card on the HSBC account. **Action Sarah Wells**

- b) EIS Website Charging

KCC had agreed to fund this service for the coming year.

c) HSBC – Response to complaint ref non-payment of Standing Orders

The Clerk's complaint had been acknowledged and as an apology £50.00 had been credited to the Council Account, in addition the Clerk had been sent flowers. As this was a windfall, it was agreed the money should be donated to the Parish Hall Roof fund, to help pay for a bat survey requested by the planning department.

d) Parish Council Insurance

RESOLVED the insurance should be renewed.

e) Cancel HSBC Standing Order – Last payments Jun 2016 salary

RESOLVED the standing orders on the HSBC account should be cancelled.

f) Set Up new Standing Orders – Unity Trust Bank – First payment Jul 2016 salary

RESOLVED the salary Standing Orders should now be set up on the Unity Trust Account.

g) £368.70 Transparency fund grant received

Noted.

12. PAYMENTS

RESOLVED the following payments should be made.

a) £218.87 Clerks Salary June	STO - HSBC
b) £54.70 HM Rev and Customs	STO - HSBC
c) £61.08 KCC Pension contributions	STO – HSBC
d) £56.00 – Village Hall Window Boxes	300006 UT
e) £160 - ABC Inflatables Fete	BACS UT
f) £221.61 Zurich Municipal	BACS UT
g) £50.00 - Parish Hall roof fund	300007 UT

July Salary Payments with Back Pay

g) £227.49 Clerks Salary July	BACS UT
h) £57.00 HM Rev and Customs	BACS UT
i) £63.52 KCC Pension contributions	BACS UT

Aug 2016 to Mar 2017 Salary Payments STO

j) £221 Clerks Salary Aug	STO UT
k) £55.30 HM Rev and Customs	STO UT
l) £61.69 KCC Pension contributions	STO UT

13. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of the Parish Council

Scheduled dates.

1st Sept 2016 6th Oct 2016 3rd Nov 2016 1st Dec 2016

It was agreed that a new Agenda item should be added to keep track of long term outstanding items.

First item to be tracked Church Path steps and surface.

Action Sarah Wells

The meeting closed at 8.30pm