

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 1st SEPTEMBER AT 7.30pm GREAT MONGEHAM PARISH HALL**

Present: Councillors T Madgwick (Chairman) I Lawrence
 G Dunne P Hambrook J Gatland

S Wells Clerk to the Parish Council Dist Cllr S Manion

1. APOLOGIES

Cllr T Ridyard. Cllr A Hughes-Edwards Dist Cllrs N Kenton

2. DECLARATIONS OF INTEREST.

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 7th July 2016 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Overgrown Footpath – The Clerk had contacted PROW, they are responsible for the path but had not received any complaints about it being overgrown. It had now been reported. **Action Discharged**

Finance

a) *Unity Trust Bank – ALTO cards being withdrawn*

The Clerk to see if it is possible to get a credit or debit card on the HSBC account, the Clerk had requested an application form. **Action Discharged**

5. POLICE REPORT

No report received.

6. PLANNING

a) **Planning Applications**

i) **DOV/16/00816**

Proposal: Erection of an outbuilding

Location: Old Barn Cottage, Bonners Hill, Northbourne

RESOLVED no objections to this application.

ii) **DOV/16/00834**

Proposal: Reserved matters application for the approval of the siting, design and external appearance of the building, the means of access and the landscaping of the site (details pursuant to outline application DOV/14/00457)

Location: Land Adj to Mundels Cherry Lane, Great Mongeham

RESOLVED no objections to this application.

iii) **DOV/16/00970**

Proposal: Installation of a replacement roof light to front roofslope

Location: Ivy House, Church Path, Mongeham

RESOLVED no objections to this application.

b) Planning Decisions

None received.

c) Correspondence

None received.

d) Consultation Documents

None received.

7. REPORTS

To receive written or verbal reports from:-

a) County Councillor & District Councillors

Cllr Manion reported on KCC consultation on local transport plan. He asked that parishes respond with their concerns about diversions put in place during major road incidents on main roads. These diversions use unsuitable routes with insufficient room for two vehicles to pass. Cllr Manion suggested that different routes should be used dependant on the direction of traffic.

b) Council members

None received

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Traffic Calming request – 20mph Zone

Cllr Manion explained that 20mph Zones are only imposed if the mean traffic speeds are already around the 20mph level. The Clerk reported that the scheme recently implemented in Kingsdown cost in the region of £6500. The council discussed the request and agreed that such a scheme was unsuitable for Great Mongeham and that the likely cost could not be justified. The Clerk to respond to the writer of the letter explaining the situation and inviting them to join the Speed Watch scheme.

Action Sarah Wells

9. RACK OUTSTANDING ITEMS**a) Church Path Surface and Steps**

The Clerk to chase with PROW.

Action Sarah Wells

10. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents**i) KCC – Local Transport Plan Consultation**

Cllr Madgwick to respond on behalf of the council in line with Cllr Minion's suggestions.

Action Cllr Madgwick

ii) Highways England consultation – Managing freight vehicles through Kent

Noted by the members.

b) Newsletters and Circular**i) Clerks and Councils Direct****ii) KALC Parish News**

Noted by the members.

c) Other Correspondence**i) Kent Police – Illegally parked HGV's**

Noted by the members.

11. FORTHCOMING EVENTS**a) Council Event**

Nothing to discuss, Christmas tree to be added to the agenda for next meeting. **Action Sarah Wells**

b) Outside Event

To discuss and agree actions relating to outside events

i) KALC – Autumn events 2016

The Clerk to send event details to Cllrs Madgwick and Dunne. **Action Sarah Wells**

12. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

i) Payments v Budget to 30-6-16

RESOLVED the accounts to 30-6-16 should be adopted by the Council.

ii) HSBC Business Debit Card

An application form for a debit card off the HSBC current account had been received. The Clerk was concerned that the Current account is linked to the savings account and she is authorised to transfer money between the accounts. She felt this would be an unacceptable risk to the council's financial position. She suggested that the majority of the funds be transferred from HSBC to Unity Trust, leaving only a small amount of money in the HSBC accounts to cover the petty cash purchases.

Cllr Dunne was not happy with this as Unity Bank had changed their banking terms and conditions since the account had opened and he did not want to put the majority of the Councils funds in that account. The Clerk to contact HSBC to see if the two accounts could be separated thereby mitigating the risk described above and opening the way to applying for a debit card. The issue to be further discussed at the next Parish Council meeting **Action Sarah Wells**

13. PAYMENTS

RESOLVED the following payments should be made.

a) £59.85 Traveling Expenses Tree Warden Course Cllr Lawrence	Paid	UT
b) £248.11 Commercial Services – Green Mowing 1 st Half year	Paid	UT
c) £36.00 Parish Hall Hire Apr- Jun	To pay	UT
d) £100.00 Petty Cash	101098	(HSBC)

14. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of the Parish Council

Scheduled dates.

6th Oct 2016 3rd Nov 2016 1st Dec 2016

The meeting closed at 8.15pm