



**b) Planning Decisions**

To note any planning decisions

- i) DOV/16/00970 & DOV/16/00971 – Granted permission – Installation of replacement roof light etc – Ivy House

Noted by the members.

**c) Correspondence**

To discuss any correspondence related to planning

- i) Email correspondence ref DOV/16/00986

The Clerk reported that several emails had been received following the Council's last meeting, these had been circulated to the members along with the responses sent following consultation with the Chairman and Vice Chairman.

- ii) Champlains Wells – DOV/00244

The Chairman and several other members of the Council had been contacted by local residents concerned that the work being undertaken on the site was not as per the planning permission granted. At the request of the Chairman this had been reported to DDC and was being looked into by the planning department.

**d) Consultation Documents**

None received.

**7. REPORTS**

To receive written or verbal reports from:-

- a) **County Councillor**
- b) **District Councillors**

No reported received.

**c) Council members**

Cllr Madgwick gave a report on the KALC Dover Area committee meeting. KCC are reducing the number of cuts of highway verges from 8 to 6 times a year to save money. They are suggesting that should local Parish and Town Council wish more frequent mowing they could take over the maintenance of these verges.

**8. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Kent Highways Services – Dover Operations Teams

Noted by the members.

**b) Lamp Post and Lighting**

Cllr Dunne was concerned that the lamp post in the vicinity of bend in Mongeham Road that was knocked down in an accident had not been replaced. Not only did this mean the area is very dark, the post had had a road sign attached to it warning of the road narrowing and the dangerous bend.

Cllr Lawrence reported that other street lights were not functioning. The Clerk to contact KHS ref both of these problems. **Action Sarah Wells**

**c) Road Signs**

Cllr Dunne reported several road signs that were either covered by algae or blocked from view by overhanging vegetation. The Clerk to report to KHS. **Action Sarah Wells**

**d) Footpaths**

Cllr Hughes-Edwards reported that the repairs to Church Path had made the path safer, however she did not believe they would be long lasting.

**9. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

- a) **Consultation Documents**

None received.

**b) Newsletters and Circular**

None received.

**c) Other Correspondence**

i) KALC Community Awards Scheme 2017

It was agreed that parishioners should be asked to make nominations for the award. The Clerk to add to the Web site and Cllr Madgwick would put an article in the Village News Letter.

**Action Sarah Wells & Cllr Madgwick**

ii) BT Payphone kiosk removal

BT are proposing to remove the kiosk from Mongeham Road, Great Mongeham, this phone has not been used for the past 12 months. The Council had no objections to this proposal. Unfortunately the closing date for comments does not allow this to be included in the new Village Newsletter, however it was agreed the item should be added to the Parish Council web site.

**Action Sarah Wells**

**10. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council.

i) Christmas Trees Light

Cllr Lawrence had checked the Christmas tree lights and they are working correctly.

**b) Outside Event**

To discuss and agree actions relating to outside events

i) Armistice Day and Remembrance Sunday

Noted by the members. They did not wish to send a representative.

ii) KALC AGM – Sat 19<sup>th</sup> Nov 2016

Noted by the members. They did not wish to send a representative.

**11. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Budget v Actual to 30-9-16

RESOLVED the accounts should be adopted by the Council. See appendix A.

b) 2017/18 Budget talks

It was agreed that the members should consider possible projects to be included in next year's budget.

**Action Councillors**

c) Credit Card Application

RESOLVED the Council should open an account with Barclaycard so that a Public Sector and Government Organisation credit card could be applied for, for use by the Clerk for Petty Cash purchases.

RESOLVED the administrators of the above account should be Cllr Dunne as the councillor responsible for finance and the Clerk. The necessary forms were signed.

**12. PAYMENTS**

No payments received for authorisation,

**13. DATE OF NEXT MEETING**

To confirm the date and time of the next meeting of the Parish Council

**Scheduled dates.**

1<sup>st</sup> Dec 2016

2<sup>nd</sup> Feb 2017

2<sup>nd</sup> Mar 2017

6<sup>th</sup> Apr 2017