03-11-2016

MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL HELD ON THURSDAY 3rd NOVEMBER AT 7.30pm GREAT MONGEHAM PARISH HALL

Present:CouncillorsT Madgwick (Chairman)I LawrenceJ GatlandA Hughes-EdwardsT RidyardG Dunne

P Hambrook

S Wells Clerk to the Parish Council 2 Members of the public

1. APOLOGIES

Dist Cllr Manion and Kenton

The Chairman closed the meeting so that members of the public could speak. No comments were made. The Chairman re-opened the meeting.

2. DECLARATIONS OF INTEREST.

Cllr Lawrence declared a prejudicial interest in the planning application DOV/16/00986 as he is employed by the applicant.

Cllr Hambrook declared a significant other interest in the planning application DOV/16/00986 as he used to be employed by the applicant.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 6th October 2016 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Correspondence

KCC – Local Transport Plan Consultation - Cllr Madgwick had responded on behalf of the council in line with Cllr Manion's suggestions. **Action Discharged**

Sholden Parish Council – Joint Neighbourhood Plan – The Clerk had informed the Clerk at Sholden PC that the members would be happy to attend an initial meeting to discuss a joint neighbourhood plan. Discussion took place on the standing of any plan produced with the DDC planning department and how a plan would be funded.

Action Discharged

Finance

Petty Cash payments— The Clerk reported that Barclaycard provided a Public Sector and Government Organisation credit card. She had forwarded all the information on this card to the members between meetings. The card details to be discussed under Finance later in the meeting.

Action Discharged

Police report

The Clerk had contacted the police to see what the current situation is with communications between local police officers and Parish Councils. A short report had been received from the local PCSO this month.

Action Discharged

Forthcoming Events

KALC Dover area Committee meeting – 26th Oct 2016 – The Phoenix Centre Sandwich – Cllr Dunne had been unable to attend, Cllr Madgwick had attended.

Action Discharged

5. POLICE REPORT

To receive written or verbal reports from the local PCSO

a) Kent Police – Weekly Rural Policing Update Noted by the members.

6. PLANNING

a) Planning Applications

None received.

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b) Planning Decisions

To note any planning decisions

i) DOV/16/00970 & DOV/16/00971 – Granted permission – Installation of replacement roof light etc – Ivy House

Noted by the members.

c) Correspondence

To discuss any correspondence related to planning

i) Email correspondence ref DOV/16/00986

The Clerk reported that several emails had been received following the Council's last meeting, these had been circulated to the members along with the responses sent following consultation with the Chairman and Vice Chairman.

ii) Champlains Wells – DOV/00244

The Chairman and several other members of the Council had been contacted by local residents concerned that the work being undertaken on the site was not as per the planning permission granted. At the request of the Chairman this had been reported to DDC and was being looked into by the planning department.

d) Consultation Documents

None received.

7. REPORTS

To receive written or verbal reports from:-

- a) County Councillor
- **b)** District Councillors

No reported received.

c) Council members

Cllr Madgwick gave a report on the KALC Dover Area committee meeting. KCC are reducing the number of cuts of highway verges from 8 to 6 times a year to save money. They are suggesting that should local Parish and Town Council wish more frequent mowing they could take over the maintenance of these verges.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Kent Highways Services – Dover Operations Teams

Noted by the members.

b) Lamp Post and Lighting

Cllr Dunne was concerned that the lamp post in the vicinity of bend in Mongeham Road that was knocked down in an accident had not been replaced. Not only did this mean the area is very dark, the post had had a road sign attached to it warning of the road narrowing and the dangerous bend.

Cllr Lawrence reported that other street lights were not functioning. The Clerk to contact KHS ref both of these problems.

Action Sarah Wells

c) Road Signs

Cllr Dunne reported several road signs that were either covered by algae or blocked from view by overhanging vegetation. The Clerk to report to KHS.

Action Sarah Wells

d) Footpaths

Cllr Hughes-Edwards reported that the repairs to Church Path had made the path safer, however she did not believe they would be long lasting.

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

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None received.

b) Newsletters and Circular

None received.

c) Other Correspondence

i) KALC Community Awards Scheme 2017

It was agreed that parishioners should be asked to make nominations for the award. The Clerk to add to the Web site and Cllr Madgwick would put an article in the Village News Letter.

Action Sarah Wells &Cllr Madgwick

ii) BT Payphone kiosk removal

BT are proposing to remove the kiosk from Mongeham Road, Great Mongeham, this phone has not been used for the past 12 months. The Council had no objections to this proposal. Unfortunately the closing date for comments does not allow this to be included in the new Village Newsletter, however it was agreed the item should be added to the Parish Council web site.

Action Sarah Wells

10. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

i) Christmas Trees Light

Cllr Lawrence had checked the Christmas tree lights and they are working correctly.

b) Outside Event

To discuss and agree actions relating to outside events

i) Armistice Day and Remembrance Sunday

Noted by the members. They did not wish to send a representative.

ii) KALC AGM - Sat 19th Nov 2016

Noted by the members. They did not wish to send a representative.

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Budget v Actual to 30-9-16

RESOLVED the accounts should be adopted by the Council. See appendix A.

b) 2017/18 Budget talks

It was agreed that the members should consider possible projects to be included in next year's budget.

Action Councillors

c) Credit Card Application

RESOLVED the Council should open an account with Barclaycard so that a Public Sector and Government Organisation credit card could be applied for, for use by the Clerk for Petty Cash purchases.

RESOLVED the administrators of the above account should be Cllr Dunne as the councillor responsible for finance and the Clerk. The necessary forms were signed.

12. PAYMENTS

No payments received for authorisation,

13. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of the Parish Council

Scheduled dates.

1st Dec 2016 2nd Feb 2017 2nd Mar 2017 6th Apr 2017