

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 2nd FEBRUARY 2017 AT 7.30pm GREAT MONGEHAM PARISH
HALL**

Present: Councillors	T Madgwick (Chairman)	I Lawrence	J Gatland
	A Hughes-Edwards	T Ridyard	

Dist Cllr Manion and Kenton

S Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs P Hambrook & G Dunne

2. DECLARATIONS OF INTEREST.

Cllr Madgwick declared a significant other interest in applications DOV/16/1242, DOV/16/1243 & DOV/16/01474 as he lives in the same road as one and the other backs onto his property.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 1st December 2016 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Road Signs – These had been reported to KHS. **Action Discharged**

Overgrowing vegetation in Cherry Lane – This had been reported to KHS. **Action Discharged**

Parking Restrictions Mongeham Rd – The Clerk had made enquiries with KHS, the response had been sent, and was down for discussion later in the meeting. **Action Discharged**

Correspondence

Dependant Carer Survey for Parish Councils – Cllr Madgwick has responded on behalf of the Council. **Action Discharged**

Finance

2017/18 Budget talks – The Clerk had produced a draft budget for discussion later in the meeting. **Action Discharged**

5. POLICE REPORT

To receive written or verbal reports from the local PCSO

- a. Kent Police – Weekly Rural Policing Update

Noted by the members.

6. PLANNING

a) Planning Applications

i) DOV/16/01242 & DOV/16/01243

Proposal: Conversion of stores (former coach house/stable block) to 2 bedroom dwelling & conversion and extension of store (former grooms quarters) to create 2 garages and enlarged storeroom

Location: Gt.Mongeham House, Northbourne Road, Great Mongeham, CT14 0HD

Seen between meetings no objections raised.

ii) DOV/16/01474

Proposal: Conversion of stable to form 2 bedroom ancillary accommodation. Alterations including: Insertion of windows. Alterations to doors. Removal of staircase. Insert new loft access and insert partitions.

Location: Old Rectory, Mongeham Church Close, Great Mongeham, Deal, CT14 0HL

RESOLVED the Council would raise no objections to this application, however they were concerned that change of use may be needed as the property is to be used as a holiday let.

iii) DOV/17/00063

Proposal: Outline application (all matters reserved) for the erection of one detached and one pair of semi-detached dwellings, creation of associated vehicular access and parking

Location: Land adjacent to Alice Cottage, Cherry Lane, Great Mongeham, CT14 0HF

RESOLVED the Council had no objections in principle providing highway access could be provided to a suitable standard.

b) Planning Decisions

None received.

c) Correspondence

None received.

d) Consultation Documents

None received.

7. REPORTS

To receive written or verbal reports from:-

a) County Councillor

Cllr Manion gave a report outlining activities at KCC.

b) District Councillors

Cllrs Manion and Kenton reported on the draft proposals for the merger of Dover, Shepway, Canterbury and Thanet District Councils. Cllr Kenton also spoke about the Dover Town Centre development.

c) Council members

None received.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a. Response from KHS ref Yellow Line request for Mongeham Rd

KHS had responded to say that due to budget cuts this work could not be funded, however the Parish Council could commission a scheme and pay for it if they so wished. Cllr Manion suggested that the Council apply for a members grant to cover some of the costs of the work, this would also ensure that KHS undertook the commission work as part of a member's scheme project. The application would have to be made in the new financial year. The Clerk to add to the agenda for the April meeting.

Action Sarah Wells

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

i) Draft Kent Drug and Alcohol Strategy 2017-2022

ii) Kent Minerals and Waste Sites Plan – Call for sites

The above were noted by the members.

b) Newsletters and Circular

i) Clerks and Council Direct

ii) KALC Parish News

The above were noted by the members.

c) Other Correspondence

- i) KFRS/KALC Fire Hydrant Initiative – review meetings

Cllr Lawrence said he would be happy to take on the inspection of Fire hydrants in the parish. The Clerk to contact KFRS to get the locations of hydrants. **Action Sarah Wells**

- ii) The Rural Kent Coffee and Information Project

The members noted the content, however they felt the Thursday Morning drop in gave local people the chance to meet and discuss issues. The Clerk to respond. **Action Sarah Wells**

10. FORTHCOMING EVENTS**a) Council Event**

To discuss and agree actions relating to events organised by the Council.

- i) Annual Parish Meeting – Set date and discuss agenda

RESOLVED the Annual Parish Meeting should take place on Thursday 6th April at 7.30pm. The Ordinary meeting to take place at 6.30pm on the same evening. The Clerk to draft an agenda. **Action Sarah Wells**

b) Outside Event

To discuss and agree actions relating to outside events

- i) Lord Lieutenant of Kent Civic Service – Rochester Cathedral Tue 14th March

The members were unable to attend. The Clerk to RSVP. **Action Sarah Wells**

- ii) Battles Over – A Nation’s Tribute 11 Nov 2018

As the beacon that used to be situated on Beacon Hill has disintegrated and been removed, and the original location was inaccessible and had little parking, it was suggested that a joint event with Ripple Parish Council may be a good idea, as they had a location that was used for Firework night. The Clerk to contact the Clerk at Ripple PC. **Action Sarah Wells**

- iii) Joint KALC/KFAS Information event – Effective partnership working

Noted by the members.

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a. KCC Pension Fund 2016 Valuation – New employer rate from 1-4-17 19.5%, cessation debt as of 31-3-16 £5,970

Noted by the members.

- b. Receipts v Payments to 31-12-16 - See appendix A

RESOLVED the receipts and payment to 31-12-16 be adopted by the Council.

- c. Historic Village Panels refurbishment

The members were in favour in principle, however they would like to see the new design before making a final commitment. The Clerk to contact DDC. **Action Sarah Wells**

- d. Sutton PC – Traffic Survey partnership request

The members did not feel the traffic survey would be of benefit to the Parish. The Clerk to respond to Sutton PC. **Action Sarah Wells**

- e. Landscape service – Ground Maintenance quote 2017

The members were dissatisfied with the service given over the past year. It was agreed that other quotes should be requested. **Action Sarah Wells**

- f. Predicted outturn to 31-3-17

- g. Draft budget for 2017/18

RESOLVED the draft budget should be adopted by the Council.

h. Formal Precept setting

RESOLVED the precept should be set at £8,787.00 the same as last year. This together with the housing benefit offset grant of £107.05 would give a total resource of £8,894.05 and equate to a reduction in the council tax for a band D property of 52p pa.

12. PAYMENTS

RESOLVED the following payments should be made.

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|--|-----------------------|
| a. £205.07 Commercial Services – 2 nd Half year ground work | Paid Between Meetings |
| b. £36.00 Parish Hall Hire Oct – Dec | UT – BACS |
| c. £609.00 Clerks expenses and Reimbursements Oct 2015 to Mar 2017 | UT - BACS |
| d. £39.25 SLCC Membership | 300008 |

13. DATE OF NEXT MEETING

The next meeting will be the Ordinary meeting of the Parish Council on Thur 2nd March at 7.30pm

Scheduled dates.

6 th Apr 2017 6.30pm	Annual Parish Meeting 6 th Apr 2017 7.30pm	
4 th May 2017	1 st Jun 2017	6 th Jul 2017
2 nd Nov 2017	7 th Dec 2017	7 th Sept 2017
		5 th Oct 2017

The meeting closed at 8.50pm