

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 1st FEBRUARY 2018 AT 7.30pm AT GREAT MONGEHAM PARISH
HALL**

Present: Councillors T Madgwick (Chairman) I Lawrence C Saville
P Hambrook J Gatland T Ridyard
P Swales

S Wells Clerk to the Parish Council Dist & County Cllr Manion 2 Members of the public.

1. APOLOGIES

None

The meeting was closed so that members of the public could speak. Discussion took place about application DOV/17/01515. The meeting re-opened at 7.43pm

2. DECLARATIONS OF INTEREST.

Cllr I Lawrence declared a significant other interest application DOV/17/01515 as he works for contractor employed by the applicant. Cllr C Saville declared a significant other interest in application DOV/17/01515 as he lives near the site.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 7th December 2017 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Bridge on the ED38 submerged and impassable – This had been reported. **Action Discharged.**

Correspondence

Help Kent Fire and Rescue Service – consultation - Cllr Madgwick dealt with as agreed.

Action Discharged

Finance

2018/19 Budget Talks - The Clerk had produced a budget for discussion

Action Discharged

Dover, Deal & District Citizens Advice Parish Appeal 2017 – The Clerk had arranged for the payment.

Action Discharged

Landscape Services 2018 quote – The quote had been accepted.

Action Discharged

5. POLICE REPORT

To receive written or verbal reports from the local PCSO

- i) Kent Police – Rural Liaison Team

Noted by the members.

6. PLANNING

a) Planning Applications

i) DOV/17/01476

Proposal: Reduce the height of one Sycamore by no more than 2m and reduce the lateral spread by no more than 2m (re-advertised)

Location: Three Horse Shoes P.h., Mongeham Road, Great Mongeham, CT14 9LL

RESOLVED the members had no objection to this application.

ii) **DOV/17/01515**

Proposal: Erection of 12 dwellings, construction of vehicular access, with associated car parking and landscaping

Location: Land Between Homeleigh & Lansdale, Northbourne Road, Great Mongeham, CT14 0LB

RESOLVED The Parish Council object to this application as part of it is outside the agreed site listed in the Land Allocation Document, in addition the proposal is for 12 properties not the 10 agreed in the LDF policy LA37.

The members are happy for the site to be developed in principle but feel that too many houses are being proposed and that insufficient parking had been allocated on site for residents and visitors. The existing residents in Northbourne Road already park on the road making it difficult to pass.

The Council would like the road widened to allow sufficient room for vehicles to pass parked cars, they would also like parking restriction on the north east side of the road to prevent parking on both side of the road leading to obstructions.

They would like to see a footpath installed on the site to allow pedestrian access from the site towards the main village.

There is already a major issue with surface water runoff in the vicinity of Sparrow Court were the road regularly floods during heavy rain. Arrangements should be made to help with the existing issue and prevent additional water adding to the problem.

b) Planning Decisions

To note any planning decisions

- i) DOV/17/01398 – Granted permission – Widening of existing access etc – The Manor, 181 Mongeham Rd, Great Mongeham.

Noted by the member.

c) Correspondence

To discuss any correspondence related to planning

- i) Email from planning investigation ref The Old Rectory, Mongeham Church Close – No breach of planning.

Noted.

d) Consultation Documents

None received.

7. REPORTS

To receive written or verbal reports from:-

a) County Councillor & District Councillors

Cllr Manion gave a report including information on the Boundary Review of Dover District, Opening of the St James development in Dover, opening of the mining museum and the KCC budget process.

b) Council members

None received.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a. Street Lights – Cllr Swales

Cllr Swales asked if the Parish Council would consider a project to standardise the street lamps in the parish. At the moment there are a number of different styles of lamp ranging from attractive rural models

to new urban modern designs. Cllr Swales felt that this would be a good project to spend money on and would enhance the feel of the Village as a rural community.

It was agreed the Clerk should ask Kent Highway service if this would be possible.

Action Sarah Wells

b. DfT consultation – Proposals for the Creation of Major Road Network

Noted by the members.

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

i) Kent Mineral and Waste Local Plan (KMWLP) 2013-30 Consultation

Noted.

ii) Boundary Commission Electoral Review

RESOLVED all member should look at the information on the web site so a detailed discussion could take place at the next meeting.

Action Councillors

b) Newsletters and Circular

i) KALC - The Parish News

ii) Clerks and Councils Direct

Noted by the members.

c) Other Correspondence

i) Preparing for the general Data protection Regulations

ii) NALC – Data Protection Officer

The Clerk had been on a training event and explained the implications of the new legislation.

RESOLVED the Parish Council laptop should be upgraded to Windows 10 pro.

iii) Review of Park Homes Legislation

iv) The Kent Tree and Pond Wardens Schemes

Noted by the members.

10. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

i) Annual Parish Meeting

The meeting had been set for Thur 5th April, a speaker had been booked to talk about organ donation.

The Clerk to produce a draft agenda for discussion at the next meeting.

Action Sarah Wells

b) Outside Event

To discuss and agree actions relating to outside events

i) Various Tree and Pond Warden training events

ii) KALC training events.

Cllr Saville expressed an interest in two of the events. He would check his availability and inform the Clerk which events he wished to attend.

11. FINANCE

RESOLVED Members of the public and the press be excluded during the consideration of business of a confidential nature under the Public Bodies Admissions to Meetings Act 1960 s1(2).

The Clerk and the members of the public left the meeting.

a) Clerks Salary Review

RESOLVED in future the Clerk would be paid office allowance in line with the level allowed by HMRC, currently £18.00 a month. No contribution towards line rental or Broadband will be claimed.

RESOLVED an immediate increase (1-2-18) in pay scale from SCP22 to SCP26 currently £12.161 an hour; with a further single incremental increase on the first of April 2018 to SCP27. In the future, annually in March, the Parish Council would review the Clerk's salary with a view to an incremental increase from 1st April. Cost of living increases in scale to be awarded when the rates increase.

The meeting was reopened to the public and the Clerk returned.

b) Budget v Actual to 31-12-17

RESOLVED the accounts should be adopted by the Council.

c) 2018/19 Budget Talks

The draft budget was discussed and some minor amendment made.

RESOLVED the amended budget should be adopted by the Council. See Appendix A

d) Precept setting 2018/19

RESOLVED the precept should be set at £8,800, this would keep the Council tax at the same level as last year.

12. PAYMENTS

RESOLVED the following payment should be made.

- a. £253.07 Commercial services – Green mowing – Paid between meetings
- b. £150 Citizens Advice Grant

RESOLVED the Standing orders relating to the Clerks pay should be amended.

13. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Ordinary meeting on Thur 1st Mar 2018

Scheduled dates.

5th Apr 2018 Ordinary 6.30pm, Annual Parish Meeting 7.30pm 3rd May 2018 7th Jun 2018
5th Jul 2018