07-06-2018

MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL HELD ON THURSDAY 7th JUNE 2018 AT 7.30pm AT GREAT MONGEHAM PARISH HALL

Present:CouncillorsJ Gatland (Chairman)T MadgwickI LawrenceP SwalesP HambrookT Ridyard

S Wells Clerk to the Parish Council

1. APOLOGIES

Cllr C Saville. Dist Cllr Manion

2. DECLARATIONS OF INTEREST.

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Annual Meeting of the Parish Council held on 3rd May 2018 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Actions from the Annual Parish Meeting

Cut back vegetation in Church path dumped in the adjacent field - This issue had been resolved with the Land Owner.

Action Discharged

The Telephone has been removed from the Kiosk in Mongeham Road, when will the kiosk housing be removed. The Clerk had contacted BT, she was waiting for a response.

Action Sarah Wells

Concern was raised about the wall on Mongeham Road belonging to the derelict farm buildings – The Clerk had email building control 3 times and copied in district councillors. It was suggested that as this site is now the subject of a planning application building control may wait to see the outcome before taking action.

Review of Council Procedures

Standing orders – New Model Standing orders published April 2018 – The Clerk reported that there are some minor differences, such as the gross income or expenditure mentioned in 12 e and also 18f. Section 11 in the new one is substantially different, because of the changes to GDPR. The other major changes are the additions of section 20 about responsibility to provide information and 21 about responsibilities under Data Protection Legislation. These two section need to be added to the Council Standing orders.

The Clerk to amend current standing orders and send copies to the members

Action Sarah Wells

Financial regulations – Last Full review march 2016 - Cllr Madgwick had reviewed these and reported that no changes are necessary.

Action Discharged

Highways

Response from PROW ref ED 38 Bridge

PROW plan to install a new bridge on the same site. Cllr Gatland was concerned that this would be a waste of money, there is nothing wrong with the existing bridge it is just in the wrong place, if the bridge could be move slightly it would be solve the problem and save money. Cllr Manion to ask the PROW officer to contact Cllr Gatland to discuss the issue.

Action Cllr Manion ongoing

5. POLICE REPORT

None received.

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6. PLANNING

a) Planning Applications

None received.

b) Planning Decisions

None received.

c) Correspondence

None received.

d) Consultation Documents

None received.

7. REPORTS

To receive written or verbal reports from:-

- a) County Councillor
- b) District Councillors

No district or County Cllrs present.

c) Council members

Cllr Lawrence and Gatland had attended a meeting with Ripple PC – see events.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a. Big Conversation – Transport for Rural Locations

Cllr Saville to be asked if he would like to attend

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Statement of Community Involvement revision Noted by the members
- ii) Draft recommendations for the electoral review of DDC

The members asked the Clerk to review the comments made on line so this could be discussed at the next meeting.

Action Sarah Wells

b) Newsletters and Circular

- i) KALC News May2018
- ii) Clerks and Council Direct

Noted by the members.

c) Other Correspondence

- i) Seafarers uk Merchant Navy Day 3rd Sept
- ii) NALC Chief Executives Bulletins

Noted by the members.

10. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

i) WW1 Commemorations

Cllrs Lawrence and Gatland had met with the Chair and Vice Chair of Ripple Parish Council to discuss joint plans for the WW1 commemorations. The cost of a beacon is around £360.00, then funds may be needed for refreshments. The KCC member had agreed to give a grant of £300 to any of the Parishes in his ward that were holding an event. If Great Mongeham and Ripple pool their resources they could buy a beacon between them and provide refreshments for the lighting ceremony with the grant money.

RESOLVED the Council would apply for the grant and hold a joint event with Ripple PC, funding a beacon and refreshments. The Clerk to make the grant application.

Action Sarah Wells

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b) Outside Event

To discuss and agree actions relating to outside events

i) GDPR Conference for Elected members 28^{th} June 2018 Noted by the members.

11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Annual Governance and Accountability Return 2017/18 Exemption Certificate RESOLVED the exemption Certificate should be signed.
 - b) Annual Governance and Accountability Return 2017/18 Part 2 Section 1
- i) Consider the findings of the review by the members meeting as a whole The Annual Governance Statement was examined by the members.
- ii) Approve the Annual Governance Statement RESOLVED the Annual Governance Statement was approved by the Council.
 - c) Annual Governance and Accountability Return 2017/18 Part 2 Section 2
- i) Consider the Accounting Statements by the members meeting as a whole; The Accounting statements were examined by the Council.
- ii) Approve the Accounting Statements by resolution; and RESOLVED the accounting statements was approved by the Council.

The Accounting Statements was signed and dated by the Chairman of the Council.

c) Parish Council Insurance

The Clerk explained that the current insurance brokers had added a £50 admin fee to its quote, the Clerk had requested a quote from another Insurance Company, and this had not been very competitive. The Clerk had therefore asked the current company to wave they admin fee for this year as it had not been added to the budget. This had been agreed for this year only.

d) Fete

A request for sponsorship for the Bouncy Castle had been requested. This would cost around £125

RESOLVED the Parish Council would sponsor the bouncy castle at this year's Fete, to a maximum spend of £150.00.

e) Village Green Mowing

A number of the members were concerned that the grass cutting is not up to standard. The Clerk to contact Landscape services.

Action Sarah Wells

12. PAYMENTS

RESOLVED the following payment should be made.

- a. £168.00 Came & Company PC Insurance
- b. £76.78 Window boxes village hall.

13. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary Meeting of the Parish Council on 5th Jul 2018

Scheduled dates.

6th Sept 2018 4th Oct 2018 1st Nov 2018

The meeting closed at 8.18pm