# MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL HELD ON THURSDAY 4<sup>th</sup> APR 2019 AT 7.30pm AT GREAT MONGEHAM PARISH HALL

<b>Present:</b> Councillors	J Gatland (Chairman) I Lawrence	C Saville T Ridyard	T Madgwick P Hambrook	P Swales
S Wells Clerk to the Parish Council		Cllr Manion	2 Members of the public	

### **1. APOLOGIES**

None received.

## 2. DECLARATIONS OF INTEREST

None received.

### 3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 7<sup>th</sup> Mar 2019 are duly signed by the Chairman as a true and correct record of the meeting.

### 4. ACTIONS FROM THE LAST MEETING

#### Correspondence

Green Infrastructure Strategy – Parish/Town Survey – The Clerk had responded as agreed.

**Action Discharged** 

### 5. PLANNING

### a) Planning Applications

None received.

b) Planning Decisions

None received.

### c) Correspondence

Concern was raised about the building at Church Farm Buildings, Mongeham Road, the external wall is unsound and the site is no longer secure. The Clerk to enquire about the progress of the outstanding planning application on the site and report to building control. Action Sarah Wells

### d) Consultation Documents

None received.

### 6. REPORTS

To receive written or verbal reports from:-

# a) County Councillor

Cllr Manion gave a report including information on Operation Brock and DDC enforcement actions.

### b) District Councillors

None received.

### c) Council members

Cllr Saville had reported a number of street lights and pot holes.

## 7. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Big Conversation – Pilot feeder service – Update

Cllr Saville reported that the late meeting had been cancelled and he was still waiting for a date for the next meeting.

b) Proposed disabled person parking bay – St Francis Close The members had no objection to this proposal.

## 8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

## b) Newsletters and Circular

i) Police & Crime Commissioner news Letter Noted by the members.

### c) Other Correspondence

- i) Brexit Travel Update Operation Brock
- ii) Great British Spring Clean
- iii) Fly the Rd ensign Merchant Navy Day 3rd Sept 2019

Noted by the members.

## 9. FORTHCOMING EVENTS

## a) Council Event

Nothing to discuss.

b) Outside Event

Nothing to discuss.

### **10. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) HSBC Account now closed
- b) Opening of Savings Account Unity Trust

RESOLVED

- We wish to open an account with Unity Trust Bank plc ('Unity') and have read the account opening Terms and Conditions.
- We accept Unity's Terms and Conditions and appoint them as our Bankers.
- We acknowledge that Unity's Terms and Conditions may vary from time to time and we agree to be bound by them.
- We will provide Unity with instructions and changes in line with the mandate.
- Unity should rely on this Mandate until we send future amends.
- We will send Unity a copy of the Memorandum and Articles of Association, a copy of the Company's Rules, our Trust Deeds or our registration documents. We will inform Unity of any changes to these in writing.
- We will also notify Unity in writing of any change in Directors/Trustees/Officers and membership.
- Our committee members/Trustees acknowledge that they shall be jointly and severally liable for any liabilities.

The Clerk to return the application form.

### **Action Sarah Wells**

c) Clerk Salary

To authorise the increase in increment of the Clerks salary as per the minutes of the Parish Council meeting dated Feb 2019. New Rate to be SCP 22 from 1<sup>st</sup> April 2019.

RESOLVED the Clerk salary should be increase by one increment to SCP22.

d) KALC Membership renewal invitation £234 + VAT RESLOVED KALC membership should be renewed.

e) Resolve to set up salary Standing orders from Apr 2019 to Mar 2020 RESOLVED the following standing orders should be set up. Clerks Salary HMRC KCC Pension Fund.

#### **11. PAYMENTS**

RESOLVED the following payments should be made.

a) £280.80 KALC membership 2019/20

b) £24.00 Parish Hall Hire Feb & Mar 2019

### **12. DATE OF NEXT MEETING**

The next meeting of the Council will be the Annual Meeting of the Parish Council on 9<sup>th</sup> May 2019 at 7.30pm. Meeting room at St Martin's Church

### Scheduled dates.

6<sup>th</sup> Jun 2019 4<sup>th</sup> Jul 2019 12<sup>th</sup> Sept 2019 (TBC) 3<sup>rd</sup> Oct 2019 7<sup>th</sup> Nov 2019 5<sup>th</sup> Dec 2019

The meeting closed at 7.55pm