

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL  
HELD ON THURSDAY 3<sup>rd</sup> December 2020 AT 7.30pm. VIRTUAL MEETING**

**Present:** Councillors J Gatland (Chairman) C Saville R Solley K Solley  
I Lawrence P Swales

J Jones Clerk to the Parish Council County Cllr S Manion District Cllrs Oliver Richardson & Martin Bates

**1. APOLOGIES**

Cllr T Ridyard

**2. DECLARATIONS OF INTEREST**

None received.

**3. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 5<sup>th</sup> November 2020 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

**4. ACTIONS FROM THE LAST MEETING**

*Church Farm Buildings dangerous structure* - Cllr Richardson reported that the site has now been completely fenced and the land owner has stated that he will repair the fence if required.

**Action Discharged**

**FINANCE**

*Next year's Budget* – add repairs contingency for office equipment, clerk has included in draft budget.

**Action Discharged**

**HIGHWAYS**

*Weekly pothole report – Corrupted when emailed* – Clerk reported that it is now sent in a different way so no longer corrupts.

**Action Discharged**

*Broken Streetlight – Northbourne Road* – Cllr Saville had forwarded all relevant emails to Cllr Richardson. Cllr Richardson reported that outstanding streetlight repairs are being prioritised on Health & Safety grounds, should know within a week whether this one will be repaired.

**Action Discharged**

**CORRESPONDENCE**

*Woodnesborough Parish Council Email –Zoom account* – Clerk reported options back to Woodnesborough Parish Council, they will consider at their next meeting.

**Action Discharged**

*Defibrillator at the Village Hall* – Clerk reported the cost of a new defibrillator box or just a door and the communications from the Village Hall committee, the members discussed the options.

RESOLVED the clerk to order a new door for the box, Cllr R Solley to fit the door and either move the box or build a frame to protect the box. Clerk to send a copy of the invoice to the Village Hall committee.

**Action Clerk & Cllr R Solley**

**COMMUNICATIONS**

*Website – contact email linked to website* – Cllr Saville reported that there wasn't a contact email linked to the website.

**Action Discharged**

## 5. CORONAVIRUS UPDATE

### a) Information from DDC, KCC and Central Government

All emails received in connection with the Coronavirus had been forwarded to Council members as received. The situation changes frequently and the information is fluid in nature. NALC and SLCC continue to strongly advise local councils to continue to meet remotely without the need for face to face contact.

## 6. PLANNING

### a) Planning Applications

To discuss any planning applications received prior to the meeting.

#### i) DOV/20/01356

**Proposal:** Erection of a detached dwelling, new vehicle access and associated parking.

**Location:** Land Between 317 and 385, St. Richards Road, Deal, CT14 9LG

RESOLVED no objections be raised to this application.

### b) Planning Decisions

To note any planning decisions received prior to the meeting.

i) **DOV/20/00933** – Granted permission – Erection of a gazebo – The Old Rectory, Mongeham Church Close, Great Mongeham, CT14 0HL

The above was noted by the members.

### c) Correspondence

To discuss any correspondence related to planning

i) KALC – Notes on Neighbourhood Planning - Publication

ii) Sholden Parish Council Email re: LPAG representation

Noted by the members

iii) Walmer Parish Council email re: Proposal to purchase site at Cross Road

The members discussed the proposal but felt that they did not have enough information or a detailed enough proposal to make a decision. The Clerk is to report this back to Walmer Parish Council.

**Action Clerk**

iv) DDC – Email re: Site at Cross Road Appeal & Rule 6 Status

Noted by members

v) Sholden Parish Council Emails re: Land to South west of Sandwich Road, Sholden

The members discussed this consultation and Cllr Richardson explained the process for the Local Plan.

vi) Dover District Local Plan – request for photos of village

Cllr Saville would email suitable photos to DDC.

**Action Cllr Saville**

### d) Consultation Documents

To discuss any planning consultation documents presented to the council.

i) Land to the South West of Sandwich Road – Richborough Estate 250 Dwellings – Consultation deadline now end of Nov

Noted by the members.

## 7. REPORTS

To receive written or verbal reports from:-

a) **County Councillor** - Cllr Manion's report, included, Brexit transition planning, finances for next year and KCC are continuing free school meals through the Christmas holidays.

- b) **District Councillors** - Cllr Bates reported on the Border Control Post Whitfield proposal, and the Department of Transport Consultation process on this.
- c) **Council members** - Cllr Saville reported Speed Watch could take place, but will not start until Kent is out of Tier 3. Cllr Saville reported he was still awaiting feedback from KCC about funding for the Bus Pilot, Cllr Manion will chase up.

**Action Cllr Manion**

## 8. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Temporary Road Closure – Updown Road – 19 -26 Nov
- ii) Temporary Road Closure – Northbourne Road – 7-11 Dec
- iii) Weekly pothole report
- iv) Footpath ED38 – Collapsed bridge reported to PROW– tender awarded and work prioritised & letter sent to landowner with dangerous tree on Church Path.
- v) Urgent Speed Limit Reduction – Deal Road, Guston – 8<sup>th</sup> Dec

The above were noted by the members.

- vi) White lines need repainting at the junction of the bottom of Ellen’s Road & Mongeham Road & the Great Mongeham sign has been hit and needs to be repaired/replaced. Cllr Manion offered to report both.

**Action Cllr Manion**

## 9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

### a) Consultation Documents

None received

### b) Newsletters and Circular

- i) NALC Chief Executive Bulletin
- ii) Kent Police – Latest Rural Task Force Report & Counter Terrorism Policing Update
- iii) KALC Chief Executive Report
- iv) Roger Gough Updates
- v) Local Government Bulletin
- vi) DDC – Member Briefing on EU Transition & KRF – EU Transition

The above were noted by the members.

### c) Other Correspondence

- i) Libraries – open for select & collect
- ii) KCF – Knock & Check Campaign
- iii) KCC Public Health – Mental Health – Crisis Support Cards
- iv) Census 2021 – emails

Noted by members

- v) Great Mongeham News – anything to go in?

Cllr Manion would submit a report

**Action Cllr Manion**

- vi) DDC – Historic Village Panel – Update £240

Discussions were held on the possibility of updating the Historic Village Panel, Cllr Richardson would investigate further.

**Action Cllr Richardson**

- vii) KALC Community Awards Scheme 2021 – Nominations

- viii) Annual Policing Survey -on noticeboard & website

Noted by members.

- ix) Public Spaces Protection Order – discussed - to stay the same.

**10. FORTHCOMING EVENTS****a) Council Event****a) Council Event**

To discuss and agree actions relating to events organised by the Council.

i) Christmas Tree & Carol Singing - Parish Hall closed until Jan 2021

Due to Tier 3 Coronavirus restrictions the carol singing could not take place, the Christmas tree will be erected on 5<sup>th</sup> December 2020 and the battery for the defibrillator will be checked at the same time.

**Action Cllrs Gatland & Lawrence**

ii) Sarah Wells – Retirement Gift

Cllr Gatland will organise the collection and delivery.

**Action Cllr Gatland**

**b) Outside Event**

To discuss and agree actions relating to outside events

i) KCC Highways Annual Parish Seminar – 23 Nov – Clerk attended

ii) KALC – Community Energy Masterclass – 3 Dec 2020

iii) KCC Prospective Councillor Event – 9 Dec 2020

iv) KALC – Free training for Parish Councils on Volunteering – 11 Jan 2020

The above were noted by the members.

**11. COMMUNICATIONS**

To discuss and agree actions relating to communications

1. Email Package Upgrade

RESOLVED delete all large emails and review the email package in March 2021.

**12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) £875.39 Landscape Services Quote Ground Works 2021 - £25.50 increase on last year

RESOLVED the quote should be accepted.

**Action Clerk**

b) Budget Talks 2021/22

The draft budget was discussed, it was felt the precept should increase by a small amount, but no more than 1.99%

**13. PAYMENTS**

RESOLVED the following payments should be approved.

a) £106.37 Pension contributions Nov

b) £53.80 HMRC Nov

c) £701.60 – Commercial Services Trading Ltd – Grounds Maintenance

d) £91.99 – HP Inc UK Ltd – Toner Cartridge – Barclaycard

Paid Between Meetings

e) £283.52 Clerks Salary Nov

**14. DATE OF NEXT MEETING**

The next meeting of the Council will be the Ordinary Meeting on 4<sup>th</sup> February 2021 at 7.30pm.

Scheduled Dates: 4 March 2021 1 April 2021 6 May 2021

The meeting closed at 8.49pm.