

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL  
HELD ON THURSDAY 11<sup>th</sup> MARCH 2021 AT 7.30pm. VIRTUAL MEETING**

**Present:** Councillors J Gatland (Chairman) C Saville R Solley K Solley  
I Lawrence T Ridyard P Swales

J Jones Clerk to the Parish Council County Cllr S Manion (part) Dist Cllrs Oliver Richardson

**1. APOLOGIES**

District Cllr Martin Bates

**2. DECLARATIONS OF INTEREST**

None received.

**3. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 4<sup>th</sup> February 2020 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

**4. ACTIONS FROM THE LAST MEETING**

**CORRESPONDENCE**

Defibrillator at the Village Hall – damaged door - Cllr R Solley has manufactured a handle to protect the defibrillator box and will fit it, Cllr Gatland thanked him. **Action Cllr R Solley on-going**

**Other correspondence**

DDC – Historic Village Panel – Clerk is to request a proof – proof received and circulated.

**Action Discharged**

Email – Hedges & Trees on Green – Clerk responded to email.

**Action Discharged**

**FINANCE**

Daily Essential Hampers – Funding request – Clerk responded to email.

**Action Discharged**

**5. CORONAVIRUS UPDATE**

a) Information from DDC, KCC and Central Government

All emails received in connection with the Coronavirus and vaccinations have been forwarded to Council members as received. The situation changes frequently and the information is fluid in nature. NALC and SLCC continue to strongly advise local councils to continue to meet remotely without the need for face to face contact.

**6. PLANNING**

**a) Planning Applications**

To discuss any planning applications received prior to the meeting.

**i) DOV/21/00187**

**Proposal:** Ash – crown reduce by a maximum of two metres

**Location:** Three Ways, Northbourne Road, Great Mongeham, Deal.

Agreed between meetings – no objections.

**ii) DOV/20/01557**

**Proposal:** Erection of rear dormer roof extension, incorporating balconette; installation of rooflights to front slope (re-advertisements, amended description, amended drawings).

**Location:** 15 St Edmunds Road, Deal, CT14 9UQ.

RESOLVED no objections should be raised to this application.

**b) Planning Decisions**

To note any planning decisions received prior to the meeting.

- i) **DOV/20/01146** – Granted permission – Erection of a single storey rear extension (existing rear extension and conservatory to be demolished) – Seaforth, Northbourne Road, Great Mongeham, CT14 0LA
- ii) **CON/20/00933/B** – Condition Approved – 4- Ground Levels & **CON/20/00933/A** – Condition Approved – 3-Materials – The Old Rectory, Mongeham Church Close, Great Mongeham, CT14 0HL
- iii) **DOV/20/00149** – Received No Objection – Regulation 5 notification for the installation of fixed-line broadband apparatus – 155A Mongeham Road, Great Mongeham, CT14 9LL
- iv) **DOV/21/00003** – Refused – Outline application for the erection of a detached dwelling (with all matters reserved) – Land South West of Trystar, Ellens Road, Deal, CT14 9JJ.
- v) **DOV/20/01445** – Granted – Erection of a single storey side and rear extensions, insertion of first floor windows to side elevations and alterations to existing garage roof (existing conservatory to be demolished) – Field Fare, Cherry Lane, Great Mongeham, CT14 0HF

The above was noted by the members.

**c) Correspondence**

To discuss any correspondence related to planning

None received

**d) Consultation Documents**

To discuss any planning consultation documents presented to the council.

- i) Dover District Plan Local Consultation – 20<sup>th</sup> Jan – 17 March
- ii) PC-21 Model Design Code – MHCLG

Noted by the members.

**7. REPORTS**

To receive written or verbal reports from:-

**a) County Councillor**

- b) **District Councillors** - Cllr Richardson reported on the coronavirus vaccination update, urged members to look at the Local Plan on the DDC website and also reported on the 2021/22 DDC Council tax levels and budgets and on PCSOs attending Parish Council meetings and/or providing reports.

**c) Council members** – No reports.**8. HIGHWAYS**

To discuss and agree actions relating to highways issues

- i) Temporary Road Closure – Willow Woods Road, Little Mongeham – 5-16 Feb
- ii) Temporary Road Closure – Mongeham Road, Great Mongeham – 17-19 Feb
- iii) Temporary Road Closure – Northbourne Road, Deal – 22-24 Feb
- iv) Temporary Road Closure – Northbourne Lane, Betteshanger – 26 Feb
- v) Temporary Road Closure – Vale Road, Sutton – 2 March
- vi) Temporary Road Closure – Cross Road, Walmer – 10-12 March
- vii) Temporary Road Closure – Northbourne Rd Road, Great Mongeham – 16 March
- viii) A2 Emergency Re-Surfacing – Whitfield Roundabout to Coldred – 10-12 March, 6-9 April
- ix) Mongeham Road Re-surfacing – from 8<sup>th</sup> March – up to 18 months
- x) Church Path – PROW written to householders to cut back overhanging hedges by end of Feb and surface clearance has been added to PROW vegetation clearance plan.
- xi) Pothole reports
- xii) Flyposting in Mongeham Road – reported to KCC

xiii) District weather update & empty salt bins reported to KCC Highways & re-filled  
Noted by the members

xiv) Traffic Calming

xv) Email re: Speeding traffic on Northbourne Road

Discussions were held about using traffic calming to reduce speeding traffic and to prevent rat runs through the village. The installation of speed cushions on Mongeham Road and Northbourne Road, away from houses was considered. County Cllr Manion advised that a Highway Improvement Plan (HIP) was the way forward. Clerk to start work on HIP and reply to the email. **Action Clerk**

xvi) Manston haulier service suspended from 21<sup>st</sup> March  
Noted by the members.

## 9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

### a) Consultation Documents

None received.

### b) Newsletters and Circular

i) NALC Chief Executive Bulletins

ii) Kent Police – Change of threat level & Kent Rural Matters & Rural Task Force Report

iii) KALC Chief Executive Bulletin & Remote Meetings & KALC News

iv) Roger Gough Transition Updates & Council Tax Letter

v) Local Government Bulletins

vi) KCC Media Releases: Severe Cold Weather, Blue Badge Misuse, National Strategy on Empty Homes.

vii) KCC Posters – Fly tipping & Domestic Abuse – on noticeboard

viii) KFRS – Recruiting new volunteers

ix) Kent PCC's Winter Newsletter

x) Census 21 – poster on noticeboard

xi) Kent Wildlife Trust – Parish Council Spring Newsletter

xii) Operation London Bridge

xiii) EKJIRP Parish Quadrennial Review

xiv) Crowdfund – Kent launch

Noted by members

### c) Other Correspondence

i) Public Spaces Protection Order – Delayed, extended to beyond July 2021

Noted by members

ii) Email re: Cherry Lane Pollution

Discussions were held on the smell generated by the coffee roasting business. DDC's Environmental Protection Team have now re-engaged with the concerned parishioners and diaries are being completed by these residents. Clerk to respond to email. **Action Clerk**

iii) Great Mongeham Parish Hall – Re-opening for children's activities from April 12<sup>th</sup> & adult activities from May 17<sup>th</sup>.

Noted by members

## 10. FORTHCOMING EVENTS

### a) Council Event

To discuss and agree actions relating to events organised by the Council.

i) Annual Meeting Dates

Discussions were held on possible dates for the Annual Parish Meeting bearing in mind the current Coronavirus regulations and the need for notice to be given, May 6<sup>th</sup> was considered a possibility, with the Annual Parish Meeting to be held after the Ordinary meeting. The Clerk to seek clarity and guidance from KALC.

**Action Clerk**

### **b) Outside Event**

To discuss and agree actions relating to outside events

i)KALC – Various courses

ii)KALC – Dover Area Committee Meeting – 24<sup>th</sup> Feb – attended by Clerk

iii) KCC Adult Social Care Strategy Workshop – 31<sup>st</sup> March

iv)Census – Zoom session – 4<sup>th</sup> March

The above were noted by the members.

## **11. COMMUNICATIONS**

To discuss and agree actions relating to communications

i)Upgrade of Email hosting package

Due to the size of many of the emails received it was recommended that an upgrade costing an extra £50 a year was taken this would ensure ten times the amount of email space and an automatic web upgrade

RESOLVED upgrade the email hosting package.

**Action Clerk & Cllr Saville**

## **12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Cloud Back-up

RESOLVED purchase Team Knowhow (Dixons/Currys) two terabyte, five year subscription Cloud back-up for £100.

**Action Clerk**

b) AGAR deadline 30<sup>th</sup> June, audited accounts to be published by 30<sup>th</sup> Sept

Noted by members.

c) Historical Panel Proof

Discussions were held on the proof supplied by DDC, there was concern that two of the photos were not actually from within the confines of the village and it was felt that the wording only needed to be in English. Cllr Saville will source some alternative photographs and the Clerk will take photos of the existing panel and the map next to it and forward to members for discussion. Clerk to also email DDC to confirm that photos can be submitted by the members and that the sign only needs to be in English.

**Action Clerk**

## **13. PAYMENTS**

To resolve the approval of payments presented at this meeting

Paid between meetings:

a) £106.37 Pension contributions Feb

b) £54.00 HMRC Feb

c) £283.32 Salary Clerk Feb

## **14. DATE OF NEXT MEETING**

To agree a date for the next meeting of the Council. Scheduled for 1<sup>st</sup> April 2021 at 7.30pm

Scheduled Dates: 6 May 2021

3 June 2021

The meeting closed at 8.46pm