

# ***GREAT MONGEHAM PARISH COUNCIL***

*Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 OEU*

*Tel: 01304 746036/07903 739792*

**Date: April 2021**

## **ANNUAL PARISH MEETING**

The Chairman of Great Mongeham Parish Council is pleased to invite you to attend the above meeting on **6<sup>th</sup> May 2021** at **7.30pm** via Zoom, anyone wishing to attend please email [clerk@great-mongeham-pc.gov.uk](mailto:clerk@great-mongeham-pc.gov.uk)

## **AGENDA**

- 1. APOLOGIES**
- 2. MINUTES OF THE LAST MEETING**
- 3. MATTERS ARISING FROM THE MINUTES**
- 4. CHAIRMAN'S REPORT**

The Chairman will give a report on the activities of the Parish Council over the past 12 months.

## **5. REPORTS**

- a) Finance Report – Clerk to the Parish Council
- b) County Councillor – Steve Manion
- c) District Councillors – Oliver Richardson & Martin Bates

Questions will be invited from the floor after each speaker.

The Parish Council looks forward to seeing you.

Yours sincerely

*John Gatland*

John Gatland

Chairman of the Parish Council

**Great Mongeham Parish Council**  
**Unaudited 2020/21 Accounts**

<b>INCOME</b>	<b>Actual to 31-03-20</b>	<b>Budget 2020/21</b>	<b>Actual to 2020/21</b>
Carried Forward	17,562.59	15,924.62	15,924.62
Precept	8,800.00	9,155.00	9,155.00
VAT	-	202.00	671.39
Interest	32.02	40.00	10.00
New Website Grant	-	-	859.00
Other Income	1,020.00	-	-
<b>Total Income</b>	<b>27,414.61</b>	<b>25,321.62</b>	<b>26,620.01</b>
<b>PAYMENT Essential/Regular Payments</b>	<b>Actual to 31-03-20</b>	<b>Budget 2020/21</b>	<b>Actual to 2020/21</b>
Salaries	4,526.89	4,310.00	4,398.75
Councils Pension Contribution	875.68	1,050.00	1,055.56
Admin Costs	201.00	300.00	287.10
Bank Charges	72.00	72.00	72.00
Postage, Stationery	23.96	190.00	89.16
Insurance	218.00	230.00	218.00
Hall Hire	87.00	150.00	26.00
Membership	284.50	300.00	316.16
Audit Fees	-	50.00	54.99
Annual Meeting	10.00	50.00	-
Training	-	300.00	50.00
Cllrs Expenses	-	300.00	-
Window Boxes	94.67	200.00	-
Mowing Green	773.56	850.00	849.89
Village Events	441.98	500.00	37.75
New Website - set up and running costs	-	900.00	859.00
Office Equipment	-	350.00	349.17
VAT	247.51	-	348.25
Grants	100.00	1,000.00	1,500.00
Defib supplies	-	100.00	101.63
Election Expenses (saving for 2023)	81.51	500.00	-
Contingency	-	1,319.62	115.10
<b>Running cost &amp; regular payments</b>	<b>8,038.26</b>	<b>13,021.62</b>	<b>10,728.51</b>
News letter	110.00	300.00	-
Street Furniture	-	500.00	-
Bus Pilot	3,345.67	-	-
Other Projects	-	3,000.00	-
Ringfenced - Village Hall Toilets	-	1,000.00	1,000.00
Reserves	-	7,500.00	-
<b>Total</b>	<b>11,493.93</b>	<b>25,321.62</b>	<b>11,728.51</b>
<b>Bank Reconciliation 31/03/2021</b>			
Unity Trust Bank - Savings Account	10,042.02		
Unity Trust Bank - Current Account	4,845.54	B/F	15,924.62
Petty cash in hand	3.94	Receipts	10,695.39
	<b>14,891.50</b>		<b>26,620.01</b>
Unpresented Cheques	0.00	Payments	-11,728.51
	<b>14,891.50</b>		<b>14,891.50</b>

## Notes to the Accounts

Note 1 - VAT Returns for 2 years

Note 2 - Clerk given a pay rise

Note 3 - 2 years of audit fees paid in the same year

Note 4 - No annual meeting in 2020 due to Covid restrictions

Note 5 – Training Course virtual so no Councillor expenses

Note 6 – No window boxes planted up

Note 7 – Less village events due to Covid restrictions

Note 8 - Mobile phone purchased for Clerk for Parish Council Business

Note 9 – VAT reclaimed so not budgeted as an expense

Note 10 - £500 each to Air Ambulance, Deal Food Bank & Dover, Deal & District Citizens Advice

Note 11 – Parish Council Election due in 2023 – saving towards possible costs

Note 12 – Zoom Licence for Virtual Meetings due to Covid restrictions