

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 1st APRIL 2021 AT 7.30pm. VIRTUAL MEETING**

Present: Councillors J Gatland (Chairman) C Saville R Solley K Solley
I Lawrence P Swales

J Jones Clerk to the Parish Council County Cllr S Manion Dist Cllrs Oliver Richardson & Martin Bates

1. APOLOGIES

Cllr T Ridyard

2. DECLARATIONS OF INTEREST

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 11th March 2021 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

CORRESPONDENCE

Defibrillator at the Village Hall – damaged door - Cllr R Solley has fitted the door protector.

Action Discharged

HIGHWAYS

Email re: Speeding traffic on Northbourne Road – Clerk replied to email and has circulated a draft Highways Improvement Plan (HIP) to members.

Action Discharged

OTHER CORRESPONDENCE

Email re: Cherry Lane Pollution – Clerk responded to email.

Action Discharged

FORTHCOMING EVENTS

Annual meeting dates – *Coronavirus restrictions* - Clerk sought guidance & clarification from KALC & forwarded to members.

Action Discharged

COMMUNICATIONS

Upgrade of Email hosting package – Upgrade set up by Cllr Saville & Clerk.

Action Discharged

FINANCE

Cloud Back-up – purchased and files backed up.

Action Discharged

Historical panel proof – *Clerk to take photos of existing panel & map & send queries to DDC* - Photos forwarded to members & email sent to DDC.

Action Discharged

5. CORONAVIRUS UPDATE

a) Information from DDC, KCC and Central Government

All emails received in connection with the Coronavirus and vaccinations have been forwarded to Council members as received. The situation changes frequently and the information is fluid in nature. NALC and SLCC continue to strongly advise local councils to continue to meet remotely without the need for face to face contact.

6. PLANNING

a) **Planning Applications**

To discuss any planning applications received prior to the meeting.

i)DOV/20/00589

Proposal: Change of use of land for wedding and events venue with marquee, erection of a single storey outbuilding (existing brick built garden shed to be demolished) - amendment

Location: The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

RESOLVED object to the latest traffic survey on the grounds that the visibility splays cannot be attained.

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i)**DOV/21/00024** – Granted permission – T1 – Holm Oak – re-pollard, T2 – Horse Chestnut – crown reduce by a maximum of three metres – Great Mongeham Coach House, Northbourne Road, Great Mongeham, CT14 0HD

ii)**CON/17/01515/E** – Condition Approved – 6 – Surfacing of pedestrian accesses – Land Between Homeleigh And Lansdale, Northbourne Road, Great Mongeham, Kent.

iii)**CON/17/01515/E** – Condition Approved – 3 – Construction Management Plan – Land Between Homeleigh And Lansdale, Northbourne Road, Great Mongeham, Kent.

The above were noted by members.

c) Correspondence

To discuss any correspondence related to planning

i)Sholden Parish Council – 2 emails : re DDC planning minutes accuracy

Noted by members.

d) Consultation Documents

To discuss any planning consultation documents presented to the council.

None received.

7. REPORTS

To receive written or verbal reports from:-

- a) **County Councillor** – Cllr Manion wished everyone a Happy Easter and reported on Coronavirus symptomless testing, the five year Highways plan that shows Ellens Road will be resurfaced and the waste survey.
- b) **District Councillors** - Cllr Bates reported on coronavirus testing, the Coronavirus Road Map, bin collections and speed watch starting again. Cllr Richardson reported on local issues, including the broken street light on Northbourne Road which will be repaired and that remote council meetings are illegal from 7th May.
- c) **Council members** – Cllr Saville reported that the Bus Pilot has funding until March 2022 and that Speedwatch has started again, 46 drivers out of 100 exceeded 30mph, Kent police are trialling the use of hand held devices for speedwatch.

Cllr Kate Solley reported that Steven Fuller has offered to come and speak to the Parish Council about Delf Springs that run through this area. It was agreed that this would be a good idea for a future Annual Parish Meeting and to contact Mr Fuller, thank him and suggest this.

Action Clerk

8. HIGHWAYS

To discuss and agree actions relating to highways issues

i) Temporary Road Closure – Northbourne Road, Deal – 23rd March

ii) Temporary Road Closure – Deal Road, Northbourne – 5-7 April

Noted by members.

iii) Vision Zero Consultation – Deadline 15th March

Completed by Cllr Saville.

iv) Public Footpath EE231 – Saxon Shoreway – Closed 6 April – 20 Aug

v) KCC email re: Lighting attachments

Noted by members.

vi) HIP – KCC Guide & first draft

RESOLVED Clerk to make slight amendments to the HIP and submit to Highways.

Action Clerk

vii) Bus Pilot – Funding until March 2022

Noted by the members.

9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circular

i) NALC Chief Executive Bulletins

ii) KALC Chief Executive Bulletin & KALC News March 21

iii) Roger Gough Transition Updates & General Updates

iv) Local Government Bulletins

v) KCC Media Releases: Carbon Emissions & Waste Survey

vi) KCC Member Briefing – Environment & Broadband

vii) DDC – Pre-election publicity guidance

viii) Kent Prepared Newsletter

ix) Open Golf Update

x) DDC – Election Poster – displayed on Noticeboard

xi) KALC - Environmental Dog Fouling Station

Noted by the members

xii) PCSO – Parish Council Monthly Update

Cllr Richardson reported that the new PCSO will come to meetings when available.

c) Other Correspondence

i) Email re: Cherry Lane Pollution

It was agreed that this is a personal dispute and following advice from DDC the Parish Council are unable to get involved and approach neighbours but to advise the parishioner to complete a diary. Clerk to respond to email.

Action Clerk

10. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council.

i) Annual Parish Meeting & Annual Parish Council Meeting Dates – Proposed 6th May

It was agreed that the Annual Parish Council Meeting be held at 6.30pm on Thursday 6th May, followed by

the Annual Parish Meeting at 7.30pm, both to be held virtually.

ii) Future Meetings – from 7th May face-to-face

Noted by members

b) Outside Event

To discuss and agree actions relating to outside events

i)KALC – Various courses – Clerk to attend AGAR training 14th April

ii)KCC & Space Hive Crowd Funding – 17/03/21 – attended by Clerk

The above were noted by the members.

11. COMMUNICATIONS

To discuss and agree actions relating to communications

i)Easter Break

It was agreed that the Parish office would be closed from 2nd April to 11th April inclusive, while the Clerk is on annual leave. An out of office is to be put on the email account and notice on the website.

Action Clerk & Cllr Saville

12. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Historical Village Panel

Discussions were held on the possible photographs that had been collected, Cllr Saville to set up a web page in order that members can vote on the photos to be included on the panel.

Action Cllr Saville and all Cllrs

b) KALC – Welcome Back Fund

Cllr Richardson explained that DDC will be distributing the fund to the town and parish councils, but the exact amount and criteria is yet to be decided.

c) KALC & NALC Annual Subscription

RESOLVED KALC membership should be renewed at £319.56.

13. PAYMENTS

RESOLVED the following payments should be made.

Paid between meetings:

1. £283.32 Salary Clerk March
2. £100 Currys/PCWorld Cloud Back-Up – Card payment

To be approved

- c) £106.37 Pension contributions March
- d) £54.00 HMRC March
- e) £8.77 Netwise email account upgrade
- f) £319.56 KALC/NALC Annual Subscription

14. DATE OF NEXT MEETING

The next meeting will be the Annual Parish Council Meeting, scheduled for 6th May 2021 at 6.30pm, followed by the Annual Parish Meeting at 7.30pm.

Scheduled Dates: 3 June 2021 3 July 2021

The meeting closed at 9.03pm