

GREAT MONGEHAM PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 OEU

Tel: 01304 746036/07903 739792

28th May 2021

To all members of the Parish Council

You are hereby summoned to attend the Ordinary Meeting of Great Mongeham Parish Council to be held on Thursday 3rd June 2021 at 7.30pm at Great Mongeham Parish Hall, for the purposes of transacting the following business.

J Jones

Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Annual Meeting of the Parish Council held on 6th May 2021.
- b) To confirm the minutes of the Annual Parish Meeting held on 6th May 2021.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. CORONAVIRUS UPDATE

- a) Information from DDC, KCC and Central Government

All emails received in connection with the Coronavirus and vaccinations have been forwarded to Council members as received.

6. PLANNING

- a) **Planning Applications**

To discuss any planning applications received prior to the meeting.

i)DOV/21/00698

Proposal: Variation of Condition 27 (affordable housing) to allow a contribution as an alternative to the provision of affordable housing of planning permission DOV/18/00764 (application under Section 73)

Location: Stalcworks Rear of South Court Garage, Mongeham Road, Great Mongeham, CT14 9LL

Agreed at the previous meeting (before the application was sent to Great Mongeham Parish Council), to object to this application as the original permission was based on the provision of more affordable homes, as this was a condition of planning the Parish Council felt that the applicant should need to re-apply for planning permission.

ii)DOV/20/00519

Proposal: Erection of a detached annexe for ancillary use for gym/hobby room (existing outbuilding to be demolished)

Location: Farm Cottage, Cherry Lane, Great Mongeham, Deal

Agreed between meetings - to object to the application as before, as the proposed building is too big, going from a one storey to two, will be an over-development of the site and will be out of keeping with the surrounding area. It will also overlook the neighbouring properties.

iii)DOV/21/00626

Proposal: Change of use of land to an airfield to include a runway, helipad, erection of 2 no. aircraft hangers, flight office and toilets, workshop/plant storage building, glamping for 10 no. pitches, associated parking and a vehicular access track.

Location: Manor Farm, Willow Woods Road, Little Mongeham, CT14 0HR

iv)DOV/21/00812

Proposal: Erection of two storey side, single storey rear extension and a front porch extension (existing side extension and garage to be demolished).

Location: Langdon House, Cherry Lane, Great Mongeham, Deal

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i)DOV/21/00478 – Granted Variation of Condition2 (approved plans) to allow changes to the roof of planning permission DOV/20/00804 (application under Section 73)– Homedale, Ellens Road, Deal, Kent, CT14 9JJ

ii)DOV/21/00413 – Prior Approval Refused – Prior approval for change of use of an agricultural building to 5 no. dwellings and associated building works – Former Grain Barn, Pixwell Lane, Great Mongeham, Kent.

iii)DOV/18/00605/B – Condition Part Approval – 3e – Roof timbers – Church House, Northbourne Road, Great Mongeham, CT14 0HD.

iv)DOV/CON/17/01515/K – Condition Approved – 12 – Lighting – Land between Homeleigh and Lansdale, Northbourne Road, Great Mongeham, Kent.

c) Correspondence

To discuss any correspondence related to planning

i)Sholden Parish Council – Email re: DDC Minutes & Resolution

ii)Proposed Grass Airfield at Little Mongeham – various emails & letter

iii)Sholden Parish Council – Land South West of Sandwich Road, Sholden. Kent

d) Consultation Documents

To discuss any planning consultation documents presented to the council.

7. REPORTS

To receive written or verbal reports from:-

a) **County Councillor**

b) **District Councillors**

c) **Council members**

8. HIGHWAYS

To discuss and agree actions relating to highways issues

a) HIP

b) Overgrown vegetation around street signs – reported to KCC

c) Ellens Rd, Deal, outside Homedale – closed 12th May

d) Speed limit reduction on A258 at Sholden – 17th May

d) Jubilee Way closed – May 22nd & 23rd

- e) Beacon Hill, Little Mongeham – 30mph temporary speed limit – 25th May
- f) KCC Parish Bus Shelter – Grant
- g) Deal Town Council – Bus Back Better
- h) Sandwich Connect Bus Service - Update

9. **CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

a) **Consultation Documents**

b) **Newsletters and Circular**

- i) NALC Chief Executive Bulletins
- ii) KALC – Connect with Nature & Mental Health Awareness Week
- iii) Local Government Bulletins
- iv) UK Protect National Bulletin
- v) Kent Coast Volunteers – Good Neighbour Service – Poster on website & noticeboard
- vi) DDC – Promote your Village on BBC SouthEast
- vii) Volunteers Week 2021 – 1-7 June
- viii) Rural Kent – Electric Vehicle Charging Points

Other Correspondence

- i) Rubbish Collection Problems – various emails

10. **FORTHCOMING EVENTS**

a) **Council Event**

To discuss and agree actions relating to events organised by the Council

- i) Parish Council Meetings – In Village Hall – Covid guidelines

b) **Outside Event**

To discuss and agree actions relating to outside events

- i) KALC – Various courses
- ii) Tree Survey Training
- iii) KALC Dover Area Committee Meeting – 26th May
- iv) Landscape Services – Outdoor Events on Green – form submitted

11. **COMMUNICATIONS**

To discuss and agree actions relating to communications.

- a) Website – Updated & upgraded & Mailbox size increased

12. **FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Air Ambulance Kent Surrey Sussex – Grant request
- b) DDC - Welcome Back Fund
- c) HMRC VAT refund received - £348.25
- d) Internal Audit complete – no actions but advised to spend or bank petty cash of £3.94
- e) 2020/21 year end accounts
- f) 2021/22 Budget
- g) Annual Governance and Accountability Return Section 1
 - i) Consider the findings of the review by the members meeting as a whole
 - ii) Approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements
- h) Annual Governance and Accountability Return Section 2
 - i) Consider the Accounting Statements by the members meeting as a whole;
 - ii) Approve the Accounting Statements by resolution
 - iii) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.
- i) Certificate of Exemption – AGAR 2020/21 Part 2

13.

PAYMENTS

To resolve the approval of payments presented at this meeting

Paid between meetings:

- a) £298.83 Salary Clerk May
- b) £0.80 Sainsburys – antibacterial spray – petty cash

To be approved

- d) £110.63 Pension contributions May
- e) £52.00 HMRC May
- f) £420.00 Netwise – Support Package & Domain Name Insurance Renewal

14.

DATE OF NEXT MEETING

To agree a date for the next meeting of the Council. Scheduled for 1st July 2021 at 7.30pm

Scheduled Dates: 2 September 2021 7 October 2021 4 November 2021

Great Mongeham Parish Council
2020/21 Budget v Actual
to 31st Mar 2021
Budget 2021/22

	Actual to 31-03-20	Budget 2020/21	Actual to 31-03-21	2021/22 Draft Budget Feb 2021	Budget 2021/22
INCOME					
Carried Forward	17,562.59	15,924.62	15,924.62	13,897.51	14,891.50
Precept	8,800.00	9,155.00	9,155.00	9,241.86	9,241.86
VAT	-	202.00	671.39	334.60	348.25
Interest	32.02	40.00	10.00	10.00	10.00
Grant	-	-	859.00	859.00	-
Other Income	1,020.00	-	-	-	-
Total Income	27,414.61	25,321.62	26,620.01	24,342.97	24,491.61
PAYMENT					
Essential/Regular Payments	Actual to 31-03-20	Budget 2020/21	Actual to 31-03-21	2021/22 Draft Budget Feb 2021	Budget 2021/22
Salaries	4,526.89	4,310.00	4,398.75	4,500.00	4,500.00
Councils Pension Contribution	875.68	1,050.00	1,055.56	1,100.00	1,100.00
Admin Costs	201.00	300.00	287.10	400.00	400.00
Bank Charges	72.00	72.00	72.00	72.00	72.00
Postage, Stationery	23.96	190.00	89.16	200.00	200.00
Insurance	218.00	230.00	218.00	230.00	230.00
Hall Hire	87.00	150.00	26.00	100.00	125.00
Membership	284.50	300.00	316.16	325.00	350.00
Audit Fees	-	50.00	54.99	50.00	50.00
Annual Meeting	10.00	50.00	-	50.00	50.00
Training	-	300.00	50.00	300.00	300.00
Cllrs Expenses	-	300.00	-	300.00	300.00
Window Boxes	94.67	200.00	-	200.00	200.00
Mowing Green	773.56	850.00	849.89	875.39	875.39
Village Events	441.98	500.00	37.75	500.00	500.00
New Website - set up and running costs	-	900.00	859.00	400.00	400.00
Office Equipment	-	350.00	349.17	-	100.00
VAT	247.51	-	348.25	-	-
Grants	100.00	1,000.00	1,500.00	1,500.00	1,500.00
Defib supplies	-	100.00	101.63	100.00	100.00
Election Expenses (saving for 2023)	81.51	500.00	-	500.00	1,000.00
Contingency	-	1,319.62	115.10	1,490.58	1,339.22
Running cost & regular payments	8,038.26	13,021.62	10,728.51	13,192.97	13,691.61
News letter	110.00	300.00	-	300.00	300.00
Street Furniture	-	500.00	-	500.00	500.00
Bus Pilot	3,345.67	-	-	-	-
Other Projects	-	3,000.00	-	-	-
Ringfenced - Village Hall Toilets	-	1,000.00	1,000.00	-	-
Reserves	-	7,500.00	-	10,350.00	10,000.00
Total	11,493.93	25,321.62	11,728.51	24,342.97	24,491.61
Bank Reconciliation 31/03/2021					
Unity Trust Bank - Savings Account	10,042.02				
Unity Trust Bank - Current Account	4,845.54				
Petty cash in hand	3.94	B/F	15,924.62		
	14,891.50	Receipts	10,695.39		
Unpresented Cheques	0.00	Payments	-11,728.51		
	14,891.50		14,891.50	C/F	