

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 1st JULY 2021 AT 7.30pm AT GREAT MONGEHAM PARISH HALL**

Present: Councillors J Gatland (Chairman) C Saville R Solley
I Lawrence T Ridyard

J Jones Clerk to the Parish Council County Cllr S Manion Dist Cllr Oliver Richardson

1. APOLOGIES

Cllr Swales & Dist Cllr Martin Bates

2. DECLARATIONS OF INTEREST

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 3rd June 2021 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

RISK ASSESSMENT

The Christmas lights have been PAT tested.

Action Discharged

PLANNING

Planning Applications - DOV/21/00626 – Cllr Saville provided the objection to the application that he presented to the meeting and the Clerk submitted it.

Action Discharged

Correspondence -

Sholden Parish Council – Land South West of Sandwich Road, Sholden, Kent – Clerk submitted the objection.

Action Discharged

HIGHWAYS

HIP – Clerk reported to Highways that the white gateways on Willow Road need to be refurbished, Cllr Lawrence reported that the hedges on Northbourne Road from Cherry Lane, going into Willow Road are overgrown - Clerk to report to Highways.

Action Clerk On-going

Northbourne Road – closed 2nd June – no notice given - Cllr Saville and Cllr Manion reported that had been an emergency.

Action Discharged

COMMUNICATIONS

Clerk's Annual Leave – Parish Office Closure on email response & website

Action Discharged

FINANCE

Air Ambulance Kent Surrey Sussex – Grant request – Payment set up

Action Discharged

5. PARISH COUNCILLOR VACANCY

i)Cllr Kate Solley resigned – DDC informed & vacancy advertised on noticeboard and website.

The Chair stated how Cllr Kate Solley was missed and how her input was valued and wished to express his thanks for all the work and time that she had put into the Council. The Clerk is to send a letter of thanks to Cllr Kate Solley.

Action Clerk

6. DISCLOSABLE PECUNIARY INTEREST NOTIFICATIONS

i) Letter from DDC – The law requires councillors to notify DDC of their Disclosable Pecuniary Interests within 28 days of the date of their election or co-option and to keep them up to date, it is the responsibility of individual members to comply, it is not the responsibility of the Clerk -Clerk has checked they are all up to date.

Noted by members.

7. PLANNING

a) Planning Applications

To discuss any planning applications received prior to the meeting.

i) DOV/21/00995

Proposal: Erection of first floor side extension

Location: 15 St Edmunds Road, Deal, CT14 9UQ

RESOLVED no objections raised to this application.

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i) DOV/21/00644 – Granted – T1 – Ash – reduce in height by six metres – Three Ways, Northbourne Road, Great Mongeham, DEAL, Kent, CT14 0HJ

ii) CON/17/01515/GGL/G/C – Condition Approved – 16-Ground Level & 13- Refuse and Cycle Store 16- Finished Ground Levels & 4-Materials – Land Between Homeleigh And Lansdale, Northbourne Road, Great Mongeham, Kent.

Noted by members.

c) Correspondence

To discuss any correspondence related to planning

i) DDC – 20/00589 – Change of use of land for wedding and events venue with marquee and works to the single storey outbuilding to facilitate conversion to a toilet block – The Old Rectory, Mongeham Church Close, Great Mongeham, CT14 0HL – Planning Committee Meeting – 24th June 2021.

Cllr Richardson reported that DDC required The Old Rectory to provide more parking spaces on the property.

ii) Sholden Parish Council – Proposed Cottingdon Park Development

Noted by members.

d) Consultation Documents

To discuss any planning consultation documents presented to the council.

None received.

e) Parish Council Planning Application Procedures

Discussions were held on the importance of the Parish Council being factually correct when responding to Planning Applications and ensuring that views are accurately represented. It was agreed that if the Council is split or a planning application is particularly contentious, the draft consultation response will be circulated to members for feedback before it is reported to DDC.

8. REPORTS

To receive written or verbal reports from:-

a) **County Councillor** – Cllr Manion reported on KCC getting back to face-to-face meetings, no more asylum-seeking children will be taken by KCC, a sustainable solution is required from Central Government. He also reported on the Government bus consultation, the Re-Connect programme for

children. The Members requested that the appointment system at the waste recycling centres be scrapped.

- b) **District Councillors** - Cllr Richardson reported that DDC is back in Purdah due to Capel & Sandwich by-elections. A street lighting report is due to Cabinet this week, the planning for The Old Rectory & proposed airfield are on-going, DDC are behind with road-side grass cutting and there are still problems with waste collections, do report them. Cllr Bates has been promoted to the cabinet and Cllr Richards is now Deputy Leader, the Chair congratulated them.
- c) **Council members** – No reports.

9. HIGHWAYS

To discuss and agree actions relating to highways issues.

- a) HIP – Awaiting speed survey results.
 - b) Rusty/broken drain covers on Northbourne Road by Green – reported to KCC Highways
- Noted by members.

- c) Ripple Parish Council – request to share SID

The Clerk has provided Ripple Parish Council with an up to date insurance valuation for the SID. Clerk to inform Ripple Parish Council that Cllr Saville will organise SID training sessions once the SID insurance is in place.

Action Clerk

- d) Great Mongeham to Ripple footpath –overgrown - reported to PROW
 - e) Mongeham Road, Ripple, junction of Ellens Rd & Glen Farm – road surface improvement work – closed 24th July
 - f) Northbourne Road drains – blocked again, Cllr Saville has reported to Highways.
- Noted by members

10. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circular

- i) NALC Chief Executive Bulletins
- ii) Local Government Bulletins
- iii) KCC Member Environment Briefing

Noted by members.

Other Correspondence

- i) Rubbish Collection Problems

Noted by members.

11. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

- i) Parish Council Meetings – In Village Hall – Covid guidelines

Noted by members

d) Outside Event

To discuss and agree actions relating to outside events

- i) KALC – Various courses

Noted by members

12. COMMUNICATIONS

To discuss and agree actions relating to communications.

- a) Netwise Guidance Re: Non Compliance with WCAG2.1aa

Noted by members

13. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i) Bench

Clerk to organise a quote for the purchase and installation of a Marmax Bench at the Village Hall

Action Clerk

- ii) Accounts Budget v Actual to 30th June 2021

RESOLVED the accounts for the first quarter were adopted by the members.

- iii) Unity Trust paperwork to remove ex-Cllr Kate Solley from the Bank Account

RESOLVED Unity Trust paperwork to be completed to remove ex-Cllr Kate Solley from the Bank Account.

Action Cllrs Richard Solley, Lawrence & Gatland & Clerk

14. PAYMENTS

RESOLVED the following payments should be made.

Paid between meetings:

- | | |
|------------|---|
| a) £293.47 | Salary Clerk June |
| b) £34.85 | Tesco – Internal Auditor £32, Paper £2.85 - Barclaycard |

To be approved

- | | |
|------------|---|
| c) £108.51 | Pension contributions June |
| d) £50.60 | HMRC June |
| e) £250.00 | Air Ambulance Grant |
| f) £26.00 | Great Mongeham Parish Hall – June & July Meetings |

15. DATE OF NEXT MEETING

The next meeting will be the Ordinary Parish Council Meeting, scheduled for 2nd September 2021 at 7.30pm.

Scheduled Dates: 7 October 2021 4 November 2021

The meeting closed at 20.44

Great Mongeham Parish Council
2021/22 Budget v Actual
to 30th June 2021

INCOME	Budget 2020/21	Actual to 31-03-21	Budget 2021/22	Actual to 30- 06-21
Carried Forward	15,924.62	15,924.62	14,891.50	14,891.50
Precept	9,155.00	9,155.00	9,241.86	9,241.86
VAT	202.00	671.39	348.25	348.25
Interest	40.00	10.00	10.00	
Grant	-	859.00	-	-
Other Income	-	-	-	42.49
Total Income	25,321.62	26,620.01	24,491.61	24,524.10
PAYMENT				
Essential/Regular Payments	Budget 2020/21	Actual to 31-03-21	Budget 2021/22	Actual to 30- 06-21
Salaries	4,310.00	4,398.75	4,500.00	1,095.30
Councils Pension Contribution	1,050.00	1,055.56	1,100.00	263.69
Admin Costs	300.00	287.10	400.00	175.00
Bank Charges	72.00	72.00	72.00	18.00
Postage, Stationery	190.00	89.16	200.00	0.80
Insurance	230.00	218.00	230.00	342.45
Hall Hire	150.00	26.00	125.00	
Membership	300.00	316.16	350.00	266.30
Audit Fees	50.00	54.99	50.00	
Annual Meeting	50.00	-	50.00	
Training	300.00	50.00	300.00	
Cllrs Expenses	300.00	-	300.00	
Window Boxes	200.00	-	200.00	21.67
Mowing Green	850.00	849.89	875.39	
Village Events	500.00	37.75	500.00	
New Website - set up and running costs	900.00	859.00	400.00	368.77
Office Equipment	350.00	349.17	100.00	
VAT	-	348.25	-	134.59
Grants	1,000.00	1,500.00	1,500.00	
Defib supplies	100.00	101.63	100.00	
Election Expenses (saving for 2023)	500.00	-	1,000.00	
Contingency	1,319.62	115.10	1,339.22	
Running cost & regular payments	13,021.62	10,728.51	13,691.61	2,686.57
News letter	300.00	-	300.00	
Street Furniture	500.00	-	500.00	
Bus Pilot	-	-	-	
Other Projects	3,000.00	-	-	
Ringfenced - Village Hall Toilets	1,000.00	1,000.00	-	
Reserves	7,500.00		10,000.00	
Total	25,321.62	11,728.51	24,491.61	2,686.57
Bank Reconciliation 30/06/2021				
Unity Trust Bank - Savings Account	11795.51			
Unity Trust Bank - Current Account	10042.02			
Petty cash in hand	0		B/F	14,891.50
			Receipts	9,632.60
Unpresented Cheques			Payments	-2,686.57
	21,837.53			21,837.53