

GREAT MONGEHAM PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 OEU
Tel: 01304 746036/07903 739792

28th January 2022

To all members of the Parish Council

You are hereby summoned to attend the Ordinary Meeting of Great Mongeham Parish Council to be held on Thursday 3rd February 2022 at 7.30pm at Great Mongeham Parish Hall, for the purposes of transacting the following business.

J Jones

Joanna Jones
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

2. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

3. MINUTES OF THE LAST MEETING

- a) To confirm the minutes of the Ordinary Meeting of the Parish Council held on 2nd December 2021.

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. PLANNING

a) Planning Applications

To discuss any planning applications received prior to the meeting.

i)DOV/21/01564

Proposal: Erection of an outdoor toilet block (existing shed to be demolished)

Location: The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

Agreed between meetings, to object as the proposed toilet block is so much larger than the original building at 12 square metres as opposed to the original 3 square metres and the Parish Council are concerned that it will not be in keeping in the garden of a listed building in a conservation area, also concerned that part of the building appears to be taller than the original structure and will be visible above the wall.

ii)DOV/21/01942

Proposal: Erection of a gazebo

Location: The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i)DOV/20/00933/A – Refuse non-material amendment – Non-Material minor amendment to DOV/20/00933 – to allow for a change to the gazebo roof from flat to rounded - The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

ii)DOV/21/01555 – Granted listed building consent – Demolition of derelict outbuilding - The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

iii)DOV/21/01643 – Granted – Erection of detached garden outbuilding – 3 The Rise, Cherry Lane, Great Mongeham CT14 0HF

e) Correspondence

To discuss any correspondence related to planning

i)DDC Planning Enforcement Letter – ENF/21/00462 - Church House, Northbourne Road – no breach of planning control.

ii) Cllr Bates email re: Planning Enforcement – ENF/21/00374 – Coach House

d) Consultation Documents

To discuss any planning consultation documents presented to the council.

6. REPORTS

To receive written or verbal reports from:-

- a) **County Councillor**
- b) **District Councillors**
- c) **Council members**

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) ED49/ED38 Footpath steps collapsed – reported to PROW
- b) Mongeham Road, Great Mongeham – Closed 4th February
- c) Mongeham Road, Deal – closed up to 15 days, from 21st Dec.
- d) Willow Woods Road, Little Mongeham – Closed 24th Jan

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

i)Regional Plan for Water Resources in SE England – closes 14th March

b) Newsletters and Circular

- i) NALC & KALC Chief Executive Bulletins
- ii) Local Government Bulletins
- iii)KALC – Various including Community Awards - 14/2 deadline

c) Other Correspondence

i)KCC Members Newsletter – Waste Management Update

9. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

- i) The Queen’s Platinum Jubilee Beacons – 2nd June – email from Ripple PC
- ii) Parish Office Closed Feb 11th & 14th – Clerk on holiday
- iii)Annual Parish Meeting – Provisional Date – 7th April

b) Outside Event

To discuss and agree actions relating to outside events

- i) KALC – Various courses
- ii)KALC Area Meeting – 26th Jan – Minutes sent
- iii) Kent Understanding Plastics – Advisory Group – Feb 8/9/10th
- iv)Aspire & Inspire Projects – Posters on website & noticeboard

10. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- i) Cllr Bates email – Thriving Communities Funding
- ii) Cllr Bates email – Let’s Create Jubilee Fund
- iii) Speedgun Charger broken
- iv) Defibrillator plaque with contact details
- v) Village Green Mowing Contract Renewal
- vi) Parish Hall – Hire rates increase from £13 to £15 for 2 hours & thank you for bench
- vii) The Great Mongeham Society – Grant Application - £481.34
- viii) Budget V Actual to 31-12-2021
- ix) Budget Talks 2022/23
- x) 2022/23 Precept Setting – extension to 4th Feb

11. PAYMENTS

To resolve the approval of payments presented at this meeting

Paid between meetings:

a)£293.27	Salary Clerk January	BP
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To be approved

b) £108.51	Pension contributions January	BP
c) £50.80	HMRC December	BP
d) £228.00	Vurley Fencing – installing bench	BP
e) £109.43	Commercial Services Trading Ltd – Mowing Green	BP
f) £13.00	Parish Hall Hire – January Meeting	BP

12. DATE OF NEXT MEETING

To agree a date for the next meeting of the Council. Scheduled for 3rd March 2022 at 7.30pm

Scheduled Dates: 7th April 5th May 9th June

Great Mongeham Parish Council
2021/22 Budget v Actual
to 31st December 2021 Draft Budget 2022-23

INCOME	Budget 2021/22	Actual to 31- 12-21	Predicted Outturn	2022/23 Draft Budget
Carried Forward	14,891.50	14,891.50	14,891.50	14,158.71
Precept	9,241.86	9,241.86	9,241.86	10,007.93
VAT	348.25	348.25	348.25	399.76
Interest	10.00	0.62	0.62	0.50
Grant	-	-	-	
Other Income	-	42.49	-	
Total Income	24,491.61	24,524.72	24,482.23	24,566.90
PAYMENT Essential/Regular Payments	Budget 2021/22	Actual to 31-12-21	Predicted Outturn	2022/23 Draft Budget
Salaries	4,500.00	3,279.90	4,373.20	4,500.00
Councils Pension Contribution	1,100.00	794.57	1,059.43	1,100.00
Admin Costs	400.00	390.43	493.18	450.00
Bank Charges	72.00	54.00	72.00	72.00
Postage, Stationery	200.00	76.10	200.00	200.00
Insurance	230.00	342.45	342.45	350.00
Hall Hire	125.00	78.00	108.00	165.00
Membership	350.00	266.30	319.80	350.00
Audit Fees	50.00	32.00	32.00	50.00
Annual Meeting	50.00	-	50.00	50.00
Training	300.00	50.00	50.00	200.00
Cllrs Expenses	300.00	-	-	300.00
Window Boxes	200.00	21.67	50.00	200.00
Mowing Green	875.39	711.26	875.39	950.00
Village Events	500.00	55.20	55.20	500.00
New Website - set up and running costs	400.00	368.77	368.77	400.00
Office Equipment	100.00	-	-	100.00
VAT	-	399.76	399.76	-
Grants	1,500.00	310.00	791.34	1,500.00
Defib supplies	100.00	119.00	119.00	150.00
Election Expenses (saving for 2023)	1,000.00	-	-	1,500.00
Contingency	1,339.22	-	-	1,379.90
Running cost & regular payments	13,691.61	7,349.41	9,759.52	14,466.90
News letter	300.00	-	-	-
Street Furniture	500.00	374.00	564.00	600.00
	-	-	-	
	-	-	-	
	-	-	-	
Reserves	10,000.00	-	-	9,500.00
Total	24,491.61	7,723.41	10,323.52	24,566.90
Bank Reconciliation 31/12/2021				
Unity Trust Bank - Savings Account	10,042.64			
Unity Trust Bank - Current Account	6,758.67		B/F	14,891.50
Petty cash in hand	0		Receipts	9,633.22
Unpresented Cheques			Payments	-7,723.41
	16,801.31			16,801.31