

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 3rd FEBRUARY 2022 AT 7.30pm AT GREAT MONGEHAM PARISH
HALL**

Present: Councillors J Gatland (Chairman) I Lawrence D Royston-Lee C Saville
R Solley P Swales

J Jones Clerk to the Parish Council County Cllr S Manion Dist Cllrs Oliver Richardson & Martin Bates
2 members of the public

1. APOLOGIES

Cllr T Ridyard

The meeting was closed at 7.32pm so that the one member of the public who wished to speak, could speak. The parishioner was requesting a grant for the flower festival being held on the Jubilee weekend, it is for local arts and crafts and flower art to bring the villagers together, up to £1,500 is required and some fundraising will be undertaken. The meeting was re-opened at 7.34pm.

2. DECLARATIONS OF INTEREST

Cllr Swales declared a pecuniary interest in planning application DOV/22/00032, Cllr Lawrence declared an interest in the flower festival and Cllrs Swales and Royston-Lee declared an interest in the grant request from The Great Mongeham Society as they are members of the Society.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 2nd December 2021 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

FORTHCOMING EVENTS

Outside Event - The Queen's Platinum Jubilee Beacons – 2nd June - Cllr Gatland confirmed that the Beacon is fine. **Action Discharged**

PLANNING

Letter – Gladwell Developments re: Proposed Residential Development at Cross Road, Deal – Clerk wrote to DDC to explain the Parish Council's concerns. District Cllr Richardson confirmed that planning permission had been granted by DDC for the field opposite the Sholden Fields development, the Parish Councillors were concerned at how near to Great Mongeham the houses would be, Dist. Cllr Richardson explained that the Local Plan, with details, is just about to go out for engagement.

Action Discharged

Local Plan Review – Clerk informed Cllr Bates on bus services

Action Discharged

Email re: 20/00933/A | Non-Material minor amendment to DOV/20/00933 - to allow for a change to the gazebo roof from flat to rounded | The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL – Clerk objected to the application.

Action Discharged

Old Rectory Planning decision – Grampian Condition – Cllr Richardson confirmed that the Grampian condition does still apply and the applicant must abide by it.

Action Discharged

Discussions were held on how to extend a conservation area, Cllr Royston-Lee to ask DDC.

Action Cllr Royston-Lee

FINANCE

Budget Talks 2022/23 – Clerk has prepared and circulated draft budget.

Action Discharged

Great Mongeham Society – Grant Request – Clerk informed applicant of decision.

Action Discharged

5. PLANNING

a) Planning Applications

To discuss any planning applications received prior to the meeting.

i) DOV/21/01564

Proposal: Erection of an outdoor toilet block (existing shed to be demolished)

Location: The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

Agreed between meetings, to object as the proposed toilet block is so much larger than the original building at 12 square metres as opposed to the original 3 square metres and the Parish Council are concerned that it will not be in keeping in the garden of a listed building in a conservation area, also concerned that part of the building appears to be taller than the original structure and will be visible above the wall.

ii)DOV/21/01942

Proposal: Erection of a gazebo

Location: The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

RESOLVED object to this application as the glass fibre roof is not in keeping with the conservation area and the roof will be too high at 1.72m, the existing structure is already visible from the footpath when it originally wasn't going to be, without the extra 1.72m.

19.49 Cllr Swales left the meeting.

iii)DOV/22/00032

Proposal: Erection of a detached dwelling (existing outbuilding to be demolished)

Location: Site of Northfield, Church Path, Great Mongeham CT14 0HH

Discussions were held on this application, RESOLVED no objections to this application.

8pm Cllr Swales re-joined the meeting

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i) **DOV/20/00933/A** – Refuse non-material amendment – Non-Material minor amendment to DOV/20/00933 – to allow for a change to the gazebo roof from flat to rounded - The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

ii)**DOV/21/01555** – Granted listed building consent – Demolition of derelict outbuilding - The Old Rectory Mongeham Church Close Great Mongeham CT14 0HL

iii)**DOV/21/01643** – Granted – Erection of detached garden outbuilding – 3 The Rise, Cherry Lane, Great Mongeham CT14 0HF

Noted by members.

c) Correspondence

To discuss any correspondence related to planning

i)DDC Planning Enforcement Letter – ENF/21/00462 - Church House, Northbourne Road – no breach of planning control.

Noted by members.

ii) Cllr Bates email re: Planning Enforcement – ENF/21/00374 – Coach House – no breach

Cllrs were concerned at the response from DDC and requested that Cllr Bates ask for more clarification on the decision.

Action Cllr Bates

d) Consultation Documents

To discuss any planning consultation documents presented to the council.

i) Dover SPS Border Control Post - Engagement – Deadline 14th Feb

Cllr Bates described the process of planning for the HMRC & DEFRA sites and about Dover Fast Track.

6. REPORTS

To receive written or verbal reports from:-

- a) **County Councillor** – Cty Cllr Manion wished everyone Happy New Year and reported on the trial for booking waste site slots on the day, the consultation on Kent Minerals and Waste strategy, reminded everyone to report potholes through the online tool and reported on the A2 Dover Access Scheme progress.
- b) **District Councillors** – Dist Cllr Richardson reported on waste collections, the Omicron Hospitality Grant Scheme, the Household Support Fund, My Community Voice which has been launched by Kent Police and that although DDC are not providing grants for Jubilee celebrations they will help with advice.

Cty Cllr Manion was asked for funds for possible Jubilee celebrations and will send a grant form.

Action Cty Cllr Manion

Cty Cllr Richardson will ask PCSO River Jarvis to attend Parish Council Meetings.

Action Dist Cllr Richardson

- c) Council members – Cllr Saville reported that KCC have asked central government for funding for the Sandwich Connect Bus Service so it could be extended for three more months until mid to late summer.

7. HIGHWAYS

To discuss and agree actions relating to highways issues.

- a) ED49/ED38 Footpath steps collapsed – reported to PROW

The Parish Councillors were concerned that this was first reported over a year ago. Cty Cllr Manion will chase.

Action Cty Cllr Manion

- b) Mongeham Road, Great Mongeham – Closed 4th February
- c) Mongeham Road, Deal – closed up to 15 days, from 21st Dec.
- d) Willow Woods Road, Little Mongeham – Closed 24th Jan

Noted by members.

8. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Regional Plan for Water Resources in SE England – closes 14th March

b) Newsletters and Circular

- i) NALC & KALC Chief Executive Bulletins
- ii) Local Government Bulletins
- iii) KALC – Various including Community Awards - 14/2 deadline

c) Other Correspondence

- i) KCC Members Newsletter – Waste Management Update

All noted by members.

9. FORTHCOMING EVENTS

a. Council Event

To discuss and agree actions relating to events organised by the Council

- i) The Queen's Platinum Jubilee Beacons – 2nd June – email from Ripple PC

Discussions were held on the possibility of a Jubilee celebration with catering and beacon lighting on June 2nd on the Green, it was agreed in principle. Cllr Royston Lee will investigate and get quotes and the Clerk will share contact details with Ripple Parish Council so that Cllr Royston Lee can liaise with them.

Action Clerk & Cllr Royston Lee

- ii) Parish Office Closed Feb 11th & 14th – Clerk on holiday
Agreed by members

- iii) Annual Parish Meeting – Provisional Date – 7th April
7th April was agreed as the date of the Annual Parish Meeting at 7.30pm, an ordinary meeting will take place at 6.30pm. The Clerk is to contact a possible speaker.

Action Clerk

a) Outside Event

To discuss and agree actions relating to outside events

- i) KALC – Various courses
ii) KALC Area Meeting – 26th Jan – Minutes sent
iii) Kent Understanding Plastics – Advisory Group – Feb 8/9/10th
iv) Aspire & Inspire Projects – Posters on website & noticeboard
All noted by members.

10. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) Cllr Bates email – Thriving Communities Funding
b) Cllr Bates email – Let's Create Jubilee Fund

Noted by members.

- c) Speedgun Charger broken

The charger is still functional and has been repaired at no cost.

- d) Defibrillator plaque with contact details

It was agreed that Cllr Lawrence will put a label in the defibrillator with the Clerks' details of who to contact, the Clerk will register the defib with the NHS and order another set of pads.

Action Cllr Lawrence & Clerk

- e) Village Green Mowing Contract Renewal

RESOLVED renew the mowing contract with KCC Landscape Services for £910.40 for the year.

Action Clerk

- f) Parish Hall – Hire rates increase from £13 to £15 for 2 hours & thank you for bench

Noted by members.

- g) Grant applications

- i) The Great Mongeham Society – Grant Application - £481.34

Cllrs Royston-Lee & Swales did not vote. Discussions were held, RESOLVED to award £400 grant to the Great Mongeham Society.

Action Clerk

- ii) Flower Festival

The members agreed in principle that they would like to support the flower festival, the organisers will be advised to apply for a grant using the Grant form, Clerk to forward form.

Action Clerk

- h) Budget V Actual to 31-12-2021

RESOLVED adopt the accounts Budget v Actual to 31-12-2021.

i) Budget Talks 2022/23

The draft budget prepared by the clerk was discussed and a few amendments made.

RESOLVED the amended draft budget should be adopted. See Appendix A.

j) 2022/23 Precept Setting – extension to 4th Feb

RESOLVED the precept should be set at £9,814.75, a 0% increase in council tax, to reflect the current cost of living crisis.

k) Unity Trust Bank – now VAT registered

Noted by members

11. PAYMENTS

RESOLVED the following payments should be made.

Paid between meetings:

a) £293.27	Salary Clerk January	BP
b) £129.90	Cartridge People – Toner cartridge	Card

To be approved

b) £108.51	Pension contributions January	BP
c) £50.80	HMRC December	BP
d) £228.00	Vurley Fencing – installing bench	BP
e) £109.43	Commercial Services Trading Ltd – Mowing Green	BP
f) £13.00	Parish Hall Hire – January Meeting	BP

12. DATE OF NEXT MEETING

The next meeting will be the Ordinary Parish Council Meeting, scheduled for 3rd March 2022 at 7.30pm.

Scheduled Dates: 7 April 2022 5 May 9th June

The meeting closed at 21.22