

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL  
HELD ON THURSDAY 6<sup>th</sup> APRIL 2023 AT 6.30pm AT GREAT MONGEHAM PARISH HALL**

**Present:** Councillors J Gatland (Chairman) I Lawrence T Ridyard C Saville R Solley  
J Jones Clerk to the Parish Council County Cllr S Manion Dist Cllrs M Bates & O Richardson  
Alison Cummings – DDC Heritage Officer 25 Members of the Public

**1. APOLOGIES**

Cllrs P Swales & D Royston-Lee

**2. DECLARATIONS OF INTEREST**

Cllr Ian Lawrence expressed an interest in item 6 – Registering the Green. The meeting closed at 7.30pm, Alison Cummings, Principal Heritage Officer at Dover District Council spoke at length about the process and advantages of undertaking a Conservation Area Appraisal and explained that Dover District Council could pay 50% of the total cost of undertaking the Conservation Area Appraisal. A member of the public then spoke in support of preserving the village status by completing the Conservation Area Appraisal another member of the public then spoke in support of undertaking a Conservation Area Appraisal and asked the Parish Council to support the project using the Village Design Statement remaining funds. A third member of the public then spoke also in support of the Conservation Area Appraisal. The meeting re-opened at 18.46pm.

**3. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 2<sup>nd</sup> March 2023 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

**4. ACTIONS FROM THE LAST MEETING**

**PLANNING** - Conservation Appraisal – Information had been provided by Cllr Royston-Lee and Clerk had added item to next agenda. **Action Discharged**

**HIGHWAYS** - Parishioner email re: Cherry Lane – Cherry Lane had been inspected by Parish Councillors, the overgrown hedges had been reported to KCC Highways and were under investigation, the Clerk had updated the Parishioner. The Clerk will put a note in the August Village Newsletter to remind parishioners to cut their hedges back in good time before the nesting season. **Action Clerk On-going**

**FORTHCOMING EVENTS** - DDC Election Training – Election packs had been distributed.

**Action Discharged**

**5. PLANNING**

**a) Planning Applications**

To discuss any planning applications received prior to the meeting.

**i) DOV/23/00111**

**Proposal:** Outline application for the erection of up to 120 dwellings with associated parking and means of access (all matters reserved except for access).

**Location:** Land South West of London Road, Deal, CT14 0AD

RESOLVED to object to this application due to; the lack of ecology reports, concerns about traffic capacity around Sholden according to the KCC report the maximum capacity has been reached and there would also be concerns about polluting cars queueing up outside the school and the Parish Council believe that the impact of this development on the landscape would be too heinous. In addition the Parish Council would also like to object on all of the same grounds as raised by Sholden Parish Council in their letter dated 28th June 2022 concerning this development when its application reference number was 22/00652.

**ii) DOV/23/00251**

**Proposal:** Erection of a single storey front extension

**Location:** Red Gables, Northbourne Road, Great Mongeham, CT14 0HD

RESOLVED no objections to this application.

iii) **DOV23/00447**

**Proposal:** Erection of a detached garage

**Location:** Marsie Lodge, Northbourne Road, Great Mongeham, CT14 0HD

RESOLVED to object to this application on the grounds that it is too close to the road, the Parish Councillors would prefer the garage to remain in its existing location rather than in full view of the neighbouring houses.

b) **Planning Decisions**

To note any planning decisions received prior to the meeting.

None received.

c) **Correspondence**

To discuss any correspondence related to planning

- i) Friends of Betteshanger email re: Planning Application 22/01158 – Betteshanger Country Park – Lagoon & Hotel

Noted by members.

- ii) Email re: CON/17/01515/0 – Boundary Fence concerns

Dist. Cllr Richardson said that he would look into this matter, Clerk to forward details to him and update the parishioner.

**Action Clerk & Dist Cllr Richardson**

- iii) 5 emails & 2 letters re: Proposed Conservation Appraisal

- iv) Sholden Parish Council email re: Duplicate Planning Applications, Appeals & Important dates

Both of the above noted by members.

d) **Consultation Documents**

- i) Conservation Appraisal - Funding

Discussions were held and questions were asked of the Principal Heritage Officer, who stated that Great Mongeham had been on the 'At risk conservation area register' for eight years, nothing would change with the Conservation area if DDC didn't do anything and the cost of the appraisal would be a one-off payment, a working group could be formed with DDC but the Parish Council needn't do anything. Alison Cummings offered to attend a meeting between Parish Council meetings with any interested Councillors, Clerk to roll this item over to the next agenda.

**Action Clerk**

**6. VILLAGE GREEN**

- a) Registering the Green

Discussions were held, Mr David Solley was asked about registering the Green, he stated that he would need to speak to family members. Cty Cllr Manion said that five tests would need to be satisfied for the registration and he was concerned that the first test would not be met. Clerk to investigate further.

**Action Clerk**

**7. REPORTS**

To receive written or verbal reports from:-

- a) **County Councillor** – Cty Cllr Manion reported on Avian flu, fostering and blue badge enforcement.  
 b) **District Councillors** – Dist Cllr Bates reported on the Local Plan.  
 c) **Council members** – Cllr Saville reported on the Speedwatch Conference that he had attended, he and his wife Gill had been presented with awards for Services to Speedwatch. He urged members of the public to volunteer for speedwatch.

**8. HIGHWAYS**

To discuss and agree actions relating to highways issues.

- a) Beacon Hill, Little Mongeham closed – 9-16<sup>th</sup> May  
 b) Northbourne Road (part) closed – 17<sup>th</sup> March & 23-30 May – bottom of Cherry Lane  
 c) Station Road, Walmer – closed – 27<sup>th</sup> & 28<sup>th</sup> March  
 d) A258 Deal Road, St Margaret's at Cliffe closed, resurfacing - 11-20 April – 8pm-5am  
 e) DDC Street names consultation – Land rear of 126 Mongeham Road

Suggestions with historical links had been submitted to DDC, but they had approved the Developer's suggestions of Scarlett Lane & Sienna Close.

All of the above noted by members

f) Parishioner email re: Willow/Northbourne Road Parking

Discussions were held, KCC Highways have reported that there is nothing that can be done about the parked cars and often they do help to slow the traffic. Clerk to report back to the parishioner. **Action Clerk**

g) Parishioner email re: HGV traffic on Ellen's Road

Discussions were held, if there is a need for HGV's to access a route they are allowed too. Clerk to update parishioner. **Action Clerk**

h) Kent Bus Services Changes Bulletin

Noted by members.

## 9. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

### a) Consultation Documents

None received.

### a) Newsletters and Circulars

- i) NALC & KALC Chief Executive Bulletins & Newsletters
- ii) Coronation news – DLHC & KALC
- iii) Hedgehog Highway Project

All of the above noted by members

### c) Other Correspondence

- i) The Circuit – defibrillator check required.

**Action Cllr Lawrence**

## 10. FORTHCOMING EVENTS

To discuss and agree actions relating to events organised by the Council

### a) Council Event

- i) Annual Parish Meeting – 7.30pm 6<sup>th</sup> April

RESOLVED to spend £42.25 on refreshments and £12.50 on delivery of the Agenda flyers.

### a) Outside Event

To discuss and agree actions relating to outside events

- i) KALC & NALC - Courses & Events
- ii) KALC Local Area Meeting – 1/3/23 – Minutes forwarded

Noted by members.

## 11. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) AGAR – External auditors Mazars – deadline 30<sup>th</sup> June 2023, Internal Audit is booked for the end of April, it was agreed that Cllr Saville will conduct the Financial Check from 21<sup>st</sup> April. **Action Clerk & Cllr Saville**

- b) Kent Surrey Sussex Air Ambulance - £300 grant request

RESOLVED to pay a grant of £300 to Kent Surrey Sussex Air Ambulance, to be added to the May payments list. **Action Clerk**

- c) Staff Salary increase as of 1<sup>st</sup> April 2023

The Clerk is currently paid at SCP20 with an annual increment due in April 2023 making it SCP21 with future increments due in April each year to a maximum of SCP23, subject to satisfactory performance.

RESOLVED Clerk to be awarded the increment to SCP21 from 1<sup>st</sup> April 2023.

## 12. PAYMENTS

RESOLVED the following payments should be made.

To be approved

|           |  |    |
|-----------|--|----|
| a) £12.00 | Mrs J Esposito – Great Mongeham Newsletter flyer – APM | BP |
| b) £15.00 | Great Mongeham Parish Hall – Hire March                | BP |

Paid between meetings

|            |  |      |
|------------|--|------|
| c) £149.90 | Cartridge People – Toner Cartridge                           | Card |
| d) £14.25  | Tesco – printer paper  | Card |
| e) £18.00  | Unity Trust 1/4ly charge                                     | DD   |
| f) £33.50  | Aldi – Annual Parish Meeting Refreshments                    | Card |
| g) £11.25  | Sainsburys – Annual Parish Meeting Refreshments & Stationery | Card |

## 13. DATE OF NEXT MEETING

The next meeting of the Council is the Annual Parish Council Meeting scheduled for 11<sup>th</sup> May 2023 at 7.30pm in St. Martin's Church Meeting Room.

Scheduled Dates:      1<sup>st</sup> June              6<sup>th</sup> July

The meeting closed at 7.25pm