

# ***GREAT MONGEHAM PARISH COUNCIL***

*Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 0EU*

*Tel: 01304 746036/07903 739792*

25<sup>th</sup> May 2023

To all members of the Parish Council

You are hereby summoned to attend the Ordinary Meeting of Great Mongeham Parish Council to be held on Thursday 1<sup>st</sup> June 2023 at 7.30pm at Great Mongeham Parish Hall, for the purposes of transacting the following business.

*J Jones*

**Joanna Jones**  
**Clerk to the Parish Council**

## **AGENDA**

### **1. APOLOGIES**

To receive apologies for non-attendance at the meeting.

### **The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

Anyone wishing to attend please email [clerk@great-mongeham-pc.gov.uk](mailto:clerk@great-mongeham-pc.gov.uk) for the meeting details, providing your name and address.

### **2. DECLARATIONS OF INTEREST**

To record declarations and reasons for interest from members relating to items on the agenda.

### **3. MINUTES OF THE LAST MEETING**

To confirm the minutes of the Annual Parish Council Meeting held on Thursday 11<sup>th</sup> May 2023.

### **4. ACTIONS FROM THE LAST MEETING**

To receive information resulting from actions generated at the last meeting.

### **5. RISK ASSESSMENT**

To review the Council risk assessment document.

### **6. PLANNING**

#### **a) Planning Applications**

To discuss any planning applications received prior to the meeting.

i)

#### **b) Planning Decisions**

To note any planning decisions received prior to the meeting.

- i) **DOV/23/00447** – Granted – Erection of a detached garage – Marsie Lodge,  
Northbourne Road, Great Mongeham, Kent, CT14 0HD

#### **c) Correspondence**

To discuss any correspondence related to planning

- i) Friends of Betteshanger email & booklet re: Planning Application 22/01158 – Betteshanger Country Park – Lagoon & Hotel  
ii) NALC – Planning Call For Evidence

#### **d) Consultation Documents**

- i) DDC – Local Plan 2024 – Sustainability Consultation – Non-Technical Summary, Errata Sheet 11

**7. VILLAGE GREEN**

- a) Registering the Green

**8. REPORTS**

To receive written or verbal reports from:-

- a) **County Councillor**  
b) **District Councillors**  
c) **Council members**

**9. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Mongeham Road – Closed 26<sup>th</sup> May 7.30am-5.30pm for 2 hours  
b) Email – Additional traffic through village

**10. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

- i)

**b) Newsletters and Circulars**

- i) NALC & KALC Chief Executive Bulletins & Newsletters

**c) Other Correspondence**

- i) Parish Room – Hall Hire Fire Amendments – Clerk completed & returned

**11. FORTHCOMING EVENTS**

**a) Council Event**

To discuss and agree actions relating to events organised by the Council

- i)

**b) Outside Event**

To discuss and agree actions relating to outside events

- i) KALC & NALC - Courses & Events

**12. FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) 2022/23 year end accounts  
b) 2023/24 Budget  
c) Annual Governance and Accountability Return Section 1  
i) Consider the findings of the review by the members meeting as a whole  
ii) Approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements  
d) Annual Governance and Accountability Return Section 2  
i) Consider the Accounting Statements by the members meeting as a whole;  
ii) Approve the Accounting Statements by resolution  
iii) Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.  
e) Certificate of Exemption – AGAR 2022/23 Part 2  
f) Air Ambulance Charity Kent Surrey Sussex – Thank you letter received

**13. PAYMENTS**

To resolve the approval of payments presented at this meeting

To be approved

- |           |                                    |    |
|-----------|------------------------------------|----|
| a) £51.74 | Mrs L Lawrence – window box plants | BP |
| b) £15.00 | Hall Hire – St.Martin’s Church     | BP |
| c) £      | Clerk’s Salary June                | BP |

d) £	PAYE HMRC June	BP
e) £	KCC Pension June	BP

**14. DATE OF NEXT MEETING**

To agree a date for the next meeting of the Council, Ordinary Meeting scheduled for 6<sup>th</sup> July in Great Mongeham Parish Hall.

Scheduled Dates:                      7<sup>th</sup> September                      5<sup>th</sup> October                      7<sup>th</sup> November