

**MINUTES OF THE ORDINARY MEETING OF GREAT MONGEHAM PARISH COUNCIL
HELD ON THURSDAY 1st FEBRUARY 2024 AT 7.30pm AT GREAT MONGEHAM PARISH
HALL**

Present: Councillors: J Gatland (Chairman) I Lawrence T Ridyard C Saville G Saville R Solley
Cty Cllr S Manion and Dist Cllr Richardson J Jones Clerk to the Parish Council

1. APOLOGIES

Apologies received from Cllr D Collett and Dist Cllr Bates

2. DECLARATIONS OF INTEREST

None declared.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary Meeting of the Parish Council held on 7th December 2023 are duly agreed and would be signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

HIGHWAYS

Mongeham Road re-surfacing complaints - Members think the road surface is ok. **Action Discharged**

HIGHWAYS

Bonnors Hill – dangerous road surface – faults 722249 & 735678 - Cllr Saville reported that the works weren't complete, he will report again and update Cty. Cllr Manion. **Action Cllr Saville on-going**

REPORTS

County Councillor – Cty Cllr Manion to follow up on the cost of the booking system, no response received or likely to be received. **Action Discharged**

REPORTS

County Councillor – Overgrown hedges in the village - Cty Cllr Manion had emailed Highways but no change in the hedges yet, the Clerk had submitted an article to the Village Newsletter. **Action Cllr Manion On-going**

PLANNING

Correspondence - Parishioner Email – Planning Application DOV/23/01228 – Clerk had updated parishioner. **Action Discharged**

Brewery Farmhouse - Clerk had reported concerns to DDC. **Action Discharged**

HIGHWAYS

London Road and Manor Road planned road closures in the Spring - Cllr C Saville had forwarded the information to Cty Cllr Manion. **Action Discharged**

FORTHCOMING EVENTS

Council Event - Carols at Christmas – Village Hall booked. **Action Discharged**

FINANCE

Budget talks – Draft Budget prepared. **Action Discharged**

REPORTS

District Councillors – Cllr Gatland requested that a permanent ANPR camera be installed outside the Village Hall area, Cllr Bates had followed up with the Police, it was not within their directive, he is now discussing with DDC and the Community Safety team. **Action Dist Cllr Bates On-going**

5. PLANNING

a) Planning Applications

To discuss any planning applications received prior to the meeting.

i) DOV/23/01391

Proposal: Variation of condition 2(Approved Plans) of planning permission DOV/22/00032 ‘Erection of a detached dwelling’; to alter roof ridge height/pitch and submission of details required by condition 3 (bin store details)

Location: Site of Northfield, Church Path, Great Mongeham, Kent

Agreed between meetings – no comment.

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i)) DOV/18/00764/A – Approve Non-Material Amendment – Non-material amendment to planning permission 18/00764 (Erection of 35 houses, formation of new access road, associated landscaping including demolition of Stalco Engineering Buildings, former squash courts and no. 126 Mongeham Road. Off-site highway works to include a pedestrian build-out) to alter parking bays on plot 33,34 and 35 for two additional bays – Stalco Engineering Works and Land Rear Of And Including 126 Mongeham Road Great Mongeham Kent.

c) Correspondence

To discuss any correspondence related to planning

i)DDC Planning Enforcement Letter – ENF/23/00442 - Location: Brewery Farm House, 182 Mongeham Road, Great Mongeham, Deal, Kent, CT14 9LR, Subject: Unauthorised works to a Listed Building & DDC email – Repair works only, do not require either planning permission nor listed building consent.

ii)DOV/22/01158 – Proposal: Erection of a surfing lagoon and pools, hub building (to include café/restaurant/bar lounge, shop, hiring and changing facilities and multi-use space), 15 overnight holiday pods, learning hive, yoga studio, fitness/health and wellbeing facilities, bike/pumptrack and associated roads, paths, car and cycle parking, together with landscaping and necessary access works and associated sit infrastructure. (Re-consultation: additional/revised information including: re-positioned holiday lodge; revised parking arrangement; updated ecological appraisal; updated flood risk assessment & drainage strategy; habitat regulations assessment information; transport response; and visitor management and turtle dove strategy.) Location: Betteshanger Country Park, Sandwich Road, Sholden, CT14 0BF – DDC Planning Committee Meeting 14th December 6pm – Application withdrawn from agenda.

All of the above noted by members.

iii)Parishioner emails – Objection to St Edmunds Development

Discussions were held, it was agreed that the Parish Council will respond when an application is submitted.

iv)Great Mongeham Society – Conservation Appraisal starts February 2024 – Consultant on site 23rd Feb.

d) Consultation Documents

i) St. Edmunds Road Development – Public Consultation Exhibition 24th Jan

Both of the above noted by members.

6. HIGHWAYS

To discuss and agree actions relating to highways issues.

a) Mongeham Road – Closed Ellen’s Rd to Northbourne Rd – 26-29 Feb

b) Mongeham Road – Closed for re-surfacing – 19th Jan

c) Northbourne Road – closed 29th Jan, up to 12 days

All of the above noted by members.

7. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

i)NALC & KALC Chief Executive Bulletins & Newsletters

c) Other Correspondence

i)Kent Tree Warden's Scheme

Clerk to forward the email to Cllr Lawrence.

Action Clerk

ii)Great British Spring Clean 15-31st March

Noted by members

iii)Parishioner email request – New Village Sign

Discussions were held, it was agreed to ask the Green landowner if it was possible to locate a village sign on the land as a first step, Clerk to inform the parishioner.

Action Clerk

8. FORTHCOMING EVENTS

To discuss and agree actions relating to events organised by the Council

a) Council Event

i)Clerk's Annual leave – Agreed by members.

ii)Annual Parish Meeting

Agreed to be held on 4th April after the Ordinary Parish Meeting, Clerk to ask Reverend Monica if she would be the guest speaker.

Action Clerk

a) Outside Event

To discuss and agree actions relating to outside events

i)KALC & NALC - Courses & Events

ii)KALC Area Committee Meeting Minutes – 24th Jan – emailed

Both of the above noted by members.

9. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) Budget v Actual to 30-09-2023 & 31-12-23

The Clerk talked through the figures, RESOLVED to adopt the Accounts Budget V Actual to 30-09-23 and 31-12-2023.

b) Budget talks 2024/25

Discussions were held, slight amendments were made, RESOLVED adopt the 2024/25 budget.

c)2024/25 Precept Setting – extension to 2nd February

Discussions were held, RESOLVED to set the precept at £11,382.95, which is a 0% increase and the Band D Council Tax Charge would remain at £34.72. Clerk to submit form to DDC.

Action Clerk

d)KCC Kent Parish Council Winter Support Scheme

Noted by members.

e)Office Equipment share – Goodnestone Parish Council

It was agreed that Goodnestone Parish Council could share the use of the office equipment if they contributed towards paper and ink cartridges and shared the cost of any replacement equipment.

10. REPORTS

To receive written or verbal reports from:-

- a) **County Councillor** – Cty Cllr Manion wished everyone a Happy New Year and gave a report on the balanced KCC budget and that by working with the Environment Agency and HMRC the Planning enforcement team have been more successful with prosecutions.
- b) **District Councillors** – Dist Cllr Richardson reported on proposed increases in parking charges, the many objections to the proposed rural parking charges means there will now be an Independent Parking Review and that the results of the Housing Needs survey have been published. He also reported that Cllr Bates is still following up on the ANPR request with DDC and he represented a local resident at Planning Committee, the Fairfield proposal is being considered under windfall SP4 and the cyber attack on computers at DDC has been sorted out, no GDPR information was give out. Concerns were expressed that there has been no response to the enforcement request at Church Farm, Clerk to contact DDC and CC in Cllr Richardson. **Action Clerk**
- c) **Council members** – No reports.

11. PAYMENTS

RESOLVED the following payments should be made.

To be approved

- | | | |
|-----------|---|----|
| a) £25.00 | Great Mongeham Hall Hire - December | BP |
| b) £35.70 | Carol Singing refreshments – T. Ridyard | BP |

Paid between Meetings

- | | | |
|------------|-------------------------|----|
| a) £332.92 | Clerk's Salary January | BP |
| b) £ 83.40 | PAYE HMRC January | BP |
| c) £133.93 | KCC Pension January | BP |
| d) £333.12 | Clerk's Salary February | BP |
| e) £ 83.20 | PAYE HMRC February | BP |
| f) £133.93 | KCC Pension February | BP |

12. DATE OF NEXT MEETING

To agree a date for the next meeting of the Council, Ordinary Meeting scheduled for 7th March 2024 in Great Mongeham Parish Hall.

Scheduled Dates: 4th April – Ordinary Meeting & Annual Parish Meeting 9th May 6th June

The meeting closed at 8.30pm

Great Mongeham Parish Council Accounts
Budget v Actual to 31-12-23, Predicted Outturn to 31-03-24, Budget 2024-25

INCOME	Budget 2023/24	Actual to 31-12-2023	Predicted Outturn	Draft Budget 2024/25
Carried Forward	14,616.55	14,616.55	14,616.55	14,644.39
Precept	10,164.28	10,164.28	10,164.28	11,382.95
VAT	305.37	325.87	325.87	352.51
Interest	130.56	159.15	189.00	160.00
Grant	-			
Village Design Statement Group	-			
Barclaycard Discount		4.67	4.67	

Total Income	25,216.76	25,270.52	25,300.37	26,539.85
PAYMENT Essential/Regular Payments	2023/24 Budget	Actual to 31-12-2023	Predicted Outurn	Draft Budget 2024/25
Salaries	5,100.00	4,049.66	5,371.31	5,616.60
Councils Pension Contribution	1,240.00	1,085.85	1,414.95	1,450.00
Admin Costs	500.00	324.90	430.00	500.00
Bank Charges	72.00	54.00	72.00	72.00
Postage, Stationery	250.00	143.31	250.00	250.00
Insurance	350.00	300.00	300.00	350.00
Hall Hire	165.00	113.00	153.00	180.00
Membership	350.00	328.60	328.60	350.00
Audit Fees	50.00	34.00	34.00	50.00
Annual Meeting	75.00	37.22	37.22	50.00
Training	200.00			200.00
Cllrs Expenses	300.00			100.00
Window Boxes	200.00	51.74	51.74	100.00
Mowing Green	1,000.00	962.75	983.23	1,200.00
Village Events	500.00		35.70	250.00
New Website - set up and running costs	400.00	390.00	390.00	400.00
Office Equipment	100.00			
VAT	-	352.51	352.51	
Grants	1,500.00	300.00	300.00	1,000.00
Defib supplies	150.00			150.00
Election Expenses	1,500.00	102.76	102.76	500.00
Contingency	1,702.76			1,247.25
Newsletter	12.00	24.00	24.00	24.00
Running cost & regular payments	15,716.76	8,654.30	10,631.02	14,039.85
SID - part/replacement		24.96	24.96	2,000.00
HIP				
Reserves	9,500.00			10,500.00
Total	25,216.76	8,679.26	10,655.98	26,539.85
Bank Reconciliation 31/12/2023		B/F	14,616.55	
Unity Trust Bank - Savings Account	10,349.79	Receipts	10,692.58	
Unity Trust Bank - Current Account	6,280.08	Payments	-8,679.26	
	16,629.87		16,629.87	