

GREAT MONGEHAM PARISH COUNCIL

Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 0EU

Tel: 01304 746036/07903 739792

1st May 2024

To all members of the Parish Council

You are hereby summoned to attend the Annual Parish Council Meeting of Great Mongeham Parish Council to be held on Thursday 9th May 2024 at 7.30pm at St. Martin's Church, Great Mongeham, for the purposes of transacting the following business.

J Jones

Joanna Jones
Clerk to the Parish Council

AGENDA

1. ELECTION OF CHAIRMAN

To elect a Chairman to serve for the coming year.

2. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman to serve for the coming year.

3. APOLOGIES

To receive apologies for non-attendance at the meeting.

The meeting will be adjourned so that members of the public can speak.

Members of the public are welcome to attend but can only speak during the designated timeslot.

Anyone wishing to attend please email clerk@great-mongeham-pc.gov.uk for the meeting details, providing your name and address.

4. DECLARATIONS OF INTEREST

To record declarations and reasons for interest from members relating to items on the agenda.

5. MINUTES OF THE LAST MEETING

To confirm the minutes of the Ordinary Meeting held on Thursday 4th April 2024.

6. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

7. RISK ASSESSMENT

To review the Council risk assessment document.

8. NOMINATION OF ROLES

- a) Footpaths Officer
- b) Tree Warden
- c) Councillor Responsible for Finance
- d) Parish Newsletter rep

9. REVIEW OF COUNCIL PROCEDURES

To review and adopt appropriate procedures – All the below can be found on the PC Web Site

- a) Standing orders – New Standing Orders adopted 2018 – updated April 2022
- b) Financial regulations – 2019
- c) Complaints procedure
- d) Freedom of Information 2000 request handling
- e) GDPR – Privacy Policy
- f) Press and Media request handling

10. PLANNING

a) Planning Applications

To discuss any planning applications received prior to the meeting.

i)DOV/24/00386

Proposal: Erection of a single storey side and rear extension and insertion of rooflight.

Location: Alice Cottage, Cherry Lane, Great Mongeham, CT14 0HF

ii)DOV/24/00170

Proposal: Outline planning application for the erection of 23 houses and associated parking and infrastructure (with all matters reserved except access).

Location: Land South West of St Edmunds Road, Deal, CT14 9UQ

b) Planning Decisions

To note any planning decisions received prior to the meeting.

i) **DOV/24/00063** – Granted Listed Building Consent– Remove concrete render from south facing elevation and re-render with lime render – Brewery Farm House, 182 Mongeham Road, Great Mongeham, CT14 9LR

ii) **DOV/23/01145** – Granted – Erection of a dwelling with link extension to existing dwelling and associated parking (extension and garage demolished) – 20 Mongeham Road, Great Mongeham, CT14 9PQ

c) Correspondence

To discuss any correspondence related to planning

i)DDC – ENF/24/00100 – Maynard Meadows, Northbourne Road, Great Mongeham, Kent, CT14 0FJ – Non-compliance with approved plans 17/01515 – research and investigations started.

ii)Conservation map request – DDC response

d) Consultation Documents

i) Dover District Council Local Plan – Main Modifications Consultation ends 24th May

11. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Ellens Road closed – 12 April

b) Northbourne Road closed – 22 April - up to 2 days

c) Cherry Lane closed – 26 April

d) St Richards Road closed at Jct Mongeham Road & St Augustine's Road – 13-20th June

e) Overgrown hedge on junction of Northbourne Road & Mongeham Church Close – reported

12. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

b) Newsletters and Circulars

i)NALC & KALC Chief Executive Bulletins & Newsletters

ii)Neighbourhood Watch invitation

iii>Hello from Transport for the South East

c) Other Correspondence

i)

13. FORTHCOMING EVENTS

a) Council Event

To discuss and agree actions relating to events organised by the Council

i)

b) Outside Event

To discuss and agree actions relating to outside events

i)KALC & NALC - Courses & Events

ii)KALC – Local Area Ordinary meeting & AGM – 24th April

14. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

a) AGAR

b) Dover & District Beekeepers Association – Thank you

c) Precept received £11,382.95

d) Zurich insurance renewal - £300, last year £300

e) KALC renewal £283.06 plus VAT

f) Netwise renewal £390 plus VAT

15. REPORTS

To receive written or verbal reports from:-

a) **County Councillor**

b) **District Councillors**

c) **Council members –**

16. PAYMENTS

To resolve the approval of payments presented at this meeting

To be approved

a) £300.00	Zurich Insurance	BP
b) £339.67	KALC Subscription	BP
c) £456.00	Netwise renewal	BP
d) £	Clerk's net salary – May	BP
e) £	HMRC – PAYE May	BP
f) £	KCC Pension May	BP
g)		

Paid between Meetingss

h) £339.00	Clerk's net salary – April	BP
i) £84.60	HMRC – PAYE April	BP
j) £136.26	KCC Pension April	BP

17. DATE OF NEXT MEETING

To agree a date for the next meeting of the Council, Ordinary Meeting scheduled for 6th June 2024 at 7.30pm in the Parish Hall.

Scheduled Dates: 4th July 5th September 3rd October