***GREAT MONGEHAM PARISH COUNCIL***

*Thornton House, Thornton Lane, Eastry, Sandwich, Kent, CT13 0EU*

*Tel: 01304 746036/07903 739792*

 29th May 2025

To all members of the Parish Council

You are hereby summoned to attend the Ordinary Parish Council Meeting of Great Mongeham Parish Council to be held on Thursday 5th June 2025 at 7.30pm at Great Mongeham Parish Hall, for the purposes of transacting the following business.

 **Joanna Jones**

**Clerk to the Parish Council**

**AGENDA**

1. **APOLOGIES**

To receive apologies for non-attendance at the meeting.

**The meeting will be adjourned so that members of the public can speak.**

Members of the public are welcome to attend but can only speak during the designated timeslot.

Anyone wishing to attend please email clerk@great-mongeham-pc.gov.uk for the meeting details, providing your name and address.

1. **DECLARATIONS OF INTEREST**

To record declarations and reasons for interest from members relating to items on the agenda.

1. **MINUTES OF THE LAST MEETING**

To confirm the minutes of the Annual Parish Council Meeting held on Thursday 8th May 2025.

1. **ACTIONS FROM THE LAST MEETING**

To receive information resulting from actions generated at the last meeting.

 **5. PLANNING**

 **a) Planning Applications**

To discuss any planning applications received prior to the meeting.

i)

 **b) Planning Decisions**

To note any planning decisions received prior to the meeting.

1. **DOV/25/00323** – Erection of a single storey and 2-storey side extension, new pitched roof to existing flat roof and replacement render - Granted – The Cottage, Church Path, Great Mongeham, Deal, CT14 0HH.
2. **DOV/25/00349** – Erection of a detached carport (Retrospective)- Granted – The Cottage, Church Path, Great Mongeham, Deal, CT14 0HH.

 **c) Correspondence**

To discuss any correspondence related to planning

1. ENF/25/00130 – Stalco Engineering Works and Land Rear of And Including 126, Mongeham Road, Great Mongeham, Kent – Breach condition 21 of 18/00764 – Reptile receptor timetable – being investigated by DDC Enforcement.

 **d) Consultation Documents**

To discuss any consultation documents

1. **HIGHWAYS**

 To discuss and agree actions relating to highways issues

1. Ellen Road – Closed 13th May – 1 day
2. Highway Improvement Plan

1. **CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

1. **Consultation Documents**

i)

 **b) Newsletters and Circulars**

i)NALC & KALC Chief Executive Bulletins & Newsletters & emails

1. **Other Correspondence**

i)

1. **FORTHCOMING EVENTS**
2. **Council Event**

 To discuss and agree actions relating to events organised by the Council

 i)

1. **Outside Event**

 To discuss and agree actions relating to outside events

 i)KALC & NALC - Courses & Events

 ii) Great Mongeham Conservation Area Public Consultation – Great Mongeham Parish Hall – 14th June 10am-1pm

1. **OLD DEFIBRILLATOR**

To discuss what to do with the old defibrillator

1. **FINANCE**

To discuss and agree actions relating to any financial correspondence presented to the Council.

1. To note VAT refund received £408.50
2. 2024/25 year end accounts
3. 2025/26 Budget
4. Annual Governance and Accountability Return – Annual Internal Audit Report

i)The Annual Internal Audit Report is received and noted

1. Annual Governance and Accountability Return Section 1

i)Approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements

1. Annual Governance and Accountability Return Section 2

i)Consider the Accounting Statements by the members meeting as a whole;

ii)Approve the Accounting Statements by resolution

iii)Ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

1. To set the commencement date for the exercise of public rights
2. To approve the Certificate of Exemption – AGAR 2024/25 Form 2
3. **REPORTS**

To receive written or verbal reports from:-

1. **County Councillor –**
2. **District Councillors –**
3. **Council members –**
4. **PC Eyre-Jackson Report –**
5. **PAYMENTS**

To resolve the approval of payments presented at this meeting

To be approved

* 1. £ Clerk’s net salary – June BP
	2. £ HMRC – PAYE June BP
	3. £ KCC Pension – June BP
	4. £ May Bank Charges DD
	5. £ Clerk’s Expenses – March – May BP
	6. £22.00 Donation to Church for May meeting BP
	7. £10,000 Transfer from Unity Trust Current to Deposit A/c Trf
1. **DATE OF NEXT MEETING**

To agree a date for the next meeting of the Council, Ordinary Meeting scheduled for 3rd July at Great Mongeham Parish Hall at 7.30pm.

Scheduled Dates: 4th September 9th October